

It's SHOWTIME!!!

Directed by

North Dakota State University

&

University of Northern Iowa

Alpha Theta

Eta Pi

The lights are down and there was a hush over the crowd, then a spotlight showed on the curtains brightly. The anticipation of that first note getting stronger and stronger until a sound united by words broke the silence. We all yearn to listen for the music and the singer belting their hearts out to the audience. As the actors moved along onstage there was only one spotlight and being focused on that spotlight gave you an idea. What if that were me? But then you paid more close attention. This showcase wouldn't be a show without the music! Where is the pit orchestra's spotlight?

The orchestra's spotlight is right here in good ole Fargo, North Dakota. Even with the wind blowing around you hear some music flowing through the wind. What TBS Alpha Theta and KKPsi Eta Pi have in store for this showcase is worth a standing ovation. We hope you, as the audience, consider us for a chance for our debut of the Midwest District Convention in 2017.

TIME TRAVEL

| School | TBS | KKPsi | Time of Travel (Driving) |
|---|-------------|---------------|--------------------------|
| North Dakota State University | Alpha Theta | | |
| South Dakota State University | Beta Psi | | 2 hr 32 min |
| University of Minnesota- Twin Cities | Alpha Iota | Kappa Alpha | 3 hr 17 min |
| Wayne State College | | Gamma Delta | 5 hr 33 min |
| University of Nebraska- Omaha | | Kappa Iota | 6 hr 7 min |
| Iowa State University | Theta Xi | Iota Omega | 6 hr 34 min |
| University of Northern Iowa | Zeta Nu | Eta Pi | 6 hr 35 min |
| University of Nebraska- Lincoln | | Epsilon Omega | 6 hr 51 min |
| Northwest Missouri State University | | Kappa Delta | 7 hr 45 min |
| University of Nebraska-Kearney | Theta Mu | Iota Psi | 8 hr 14 min |
| Kansas State University | Delta Kappa | Epsilon Pi | 9 hr 3 min |
| University of Kansas | Zeta Delta | Eta Zeta | 9 hr 3 min |
| Emporia State University | | Delta Xi | 9 hr 24 min |
| Wichita State University | Alpha Mu | Beta Tau | 10 hr 35 min |
| University of Missouri at Columbia | Zeta Omega | Eta Upsilon | 10 hr 38 min |
| Lincoln University | | Theta Rho | 11 hr 9 min |
| Missouri State University | | Epsilon Psi | 11 hr 27 min |
| Missouri University of Science and Tech | | Delta Gamma | 12 hr 13 min |
| Montana State University | | Beta | 12 hr 17 min |
| University of Northern Colorado | | Alpha Theta | 13 hr 15 min |
| University of Wyoming | | Alpha Nu | 13 hr 20 min |
| University of Colorado- Boulder | | Alpha Iota | 13 hr 35 min |
| Colorado School of Mines | | Xi | 14 hr 4 min |



NDSU NORTH DAKOTA STATE UNIVERSITY

To Members of the National Tau Beta Sigma Convention Site Selection Committee:

Greetings from North Dakota State University.

My name is Dr. Sigurd Johnson, and I am Director of Athletic Bands and Percussion Studies at NDSU. I am writing to express my support for hosting the Annual TBS Midwest District Convention here in Fargo ND by our TBS Alpha Theta Chapter in the spring of 2017.

As the director of NDSU Gold Star Marching Band, I, along with the members of my band have been on the receiving end of the tremendous activity and hard work that our university chapter puts forth day in and out. It has been my experience that the students in our Alpha Theta chapter are without exception positive and genuinely interested in supporting the goals and mission of the Gold Star Bands.

NDSU TBS is in charge of our marching band uniform check out and check in every season. I have always been impressed with the efficient manner in which they organize and prepare the distribution and care of our uniforms. Additionally, the group organizes snacks for marching and concert band tours and often helps with other tour logistics. Their activities throughout the year help build and maintain morale in our program, and their constant support is energizing.

Although our NDSU Alpha Theta Chapter has a very dedicated and engaged advisor in my colleague Dr. Warren Olfert – they are in many ways self-sufficient. Officers and rank and file student members hold weekly meetings and are engaged in finding new areas where they can offer support to our band programs.

I know that our chapter has benefited greatly from attendance at TBS conferences in the past. I also know that our chapter would without doubt organize and execute a very successful conference here at NDSU in Fargo if given the chance.

The students in our group are very excited about the possibility to host the Midwest conference in 2017, and I am absolutely convinced that our NDSU TBS students would put on a wonderful show!!

Thank you for considering NDSU for this special opportunity.

Sincerely,



Dr. Sigurd Johnson
Director of Athletic Bands and Percussion Studies
North Dakota State University

DIVISION OF PERFORMING ARTS

Department of Theatre Arts
NDSU Dept 2336 | PO Box 6050 | Fargo ND 58108-6050
701.231.8725 | www.ndsu.edu/performingarts

Challey School of Music
NDSU Dept 2334 | PO Box 6050 | Fargo ND 58108-6050
701.231.7932 | www.ndsu.edu/performingarts

NDSU NORTH DAKOTA STATE UNIVERSITY

March 4, 2016

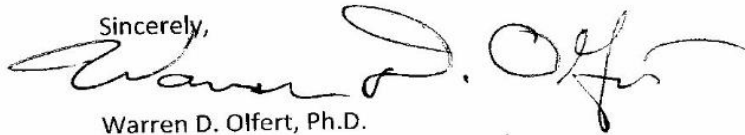
To Whom It May Concern:

I am writing on behalf of the Alpha Theta chapter of Tau Beta Sigma regarding their bid to host the 2017 Midwest District convention for Kappa Kappa Psi and Tau Beta Sigma. In the past year, I've had several conversations with both the group as well as individual leaders with the focus on considering such a bid. I am deeply pleased that the chapter has decided to move forward and enter the process.

In the past two years, I have noticed a strong vibrancy on the part of the chapter. Their energy, focus on improving the quality of life in the band program and work ethic has made a strong contribution to virtually everything that occurs in the music building and is not limited to just bands at NDSU. There is no question in my mind that they are ready to take on a task such as the responsibility for a district convention and I welcome the opportunity to see them administer such an event successfully.

Please consider this letter a strong indicator of support on my part. The members of the Alpha Theta chapter are ready for such a task and I welcome the chance to see them given such a vote of confidence.

Sincerely,



Warren D. Olfert, Ph.D.
Director of Bands
Sponsor, Tau Beta Sigma/Alpha Theta Chapter

DIVISION OF PERFORMING ARTS

Department of Theatre Arts
NDSU Dept 2336 | PO Box 6050 | Fargo ND 58108-6050
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NDSU is an EO/AA university

NDSU NORTH DAKOTA
STATE UNIVERSITY

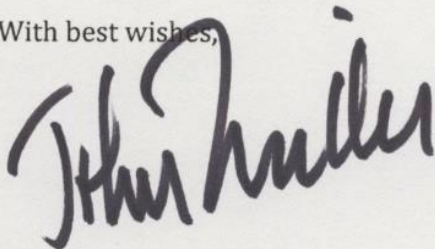
March 31, 2016

To whom it may concern:

I am delighted to recommend the NDSU Tau Beta Sigma and Kappa Kappa Psi chapter as they work to secure the regional conference for 2017. They have involved me in their plans since the outset and have shown remarkable maturity and thoughtful planning.

Their leadership has asked me to endorse this initiative by providing facilities to host the conference, and I am pleased to do so. I can guarantee that the region will enjoy their experiences at North Dakota State University and in the Fargo-Moorhead community.

With best wishes,



John Miller

Director, Challey School of Music

DIVISION OF PERFORMING ARTS

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701.231.8725 | www.ndsu.edu/performingarts

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Since being founded in 1951, the Alpha Theta chapter at North Dakota State University has never gone inactive. In the last few years, Alpha Theta's membership has grown tremendously. Our membership has increased three-fold since 2012 and our retention has followed suit. This huge growth in membership has allowed us to expand our fundraisers and activities to support NDSU bands.

In 2015, we co-hosted the Midwest District convention with the University of Minnesota. This gave us a taste of what it's like to hold large-scale events and we loved it! In 2013, we also hosted a Midwest District Day which, although on a smaller scale, allowed us to host and oversee many of our sisters and brothers of the Midwest District. A couple of years ago we started a new tradition, the Red Rose Dance. Despite planning falling through last year, we are well on our way to hosting its second incarnation and anticipate broad turnout. Along with our other events, we enjoy hosting the families and friends of Gold Star Marching band members at our Band Parents' Breakfast fundraiser during the fall. Making breakfast for over 150 people is a welcome challenge.

This year has also given rise to a thorough and interactive education program designed by our Vice President. This has furthered our intellectual potential and allowed our chapter to gain a deeper understanding of the history of Tau Beta Sigma and our chapter. Alpha Theta, in an effort to cultivate inter-section relationships within the marching band, also hosts a bowling night for all new band members the day they arrive in town for band camp. Our chapter also participates in an annual on-campus service day called the Big Event, in which a majority of our members and other students on campus give back to the Fargo-Moorhead community through small service projects around town. We do what we can to center our activities and projects on our motto, "Tau Beta Sigma, For Greater Bands!"

Alpha Theta sees hosting convention as another step in deepening our ties with our sisters and brothers in the bond. We are elated to work with the brothers of the Eta Pi chapter of Kappa Kappa Psi at the University of Northern Iowa. Any chance to strengthen our bond with our brothers and sisters is an exciting adventure!

Stephanie Michal
TBS Alpha Theta President

TBS Alpha Theta

Membership 2013-2015

| | 2013 | 2014 | 2015 |
|--------------------|------|------|------|
| Active | 7 | 11 | 12 |
| Conditional | 0 | 0 | 1 |
| New | 9 | 11 | 8 |

| Budget 2015-2016 | | 1 st Semester | 2 nd Semester | School Year 2015 |
|-------------------------|----------------------------------|--------------------------|--------------------------|------------------|
| Income | | | | |
| | Pie in the Face | \$205.50 | -- | \$205.50 |
| | Penny War | \$188.93 | -- | \$188.93 |
| | Pancake Breakfast | \$819.00 | -- | \$819.00 |
| | Membership Fees | \$1,890.00 | \$90.00 | \$1,980.00 |
| | All State Auditions | -- | -- | -- |
| | Band Trip Snacks | \$177.80 | \$167.70 | \$345.50 |
| | Butter Braids | -- | \$2,178.00 | \$2,178.00 |
| | Convention Fees | -- | \$839.00 | \$839.00 |
| | Candy Canes | -- | \$83.00 | \$83.00 |
| | Other | \$1,027.88 | \$1.00 | \$1,027.88 |
| | TOTAL INCOME: | \$4,309.11 | \$3,358.70 | \$7,667.81 |
| Expenses | | | | |
| | President's General | \$20.45 | \$13.07 | \$33.52 |
| | VP General | \$6.79 | -- | \$6.79 |
| | Treasurer General | \$30.00 | -- | \$30.00 |
| | Secretary General | \$6.79 | \$47.79 | \$54.58 |
| | Historian General | \$6.79 | -- | \$6.79 |
| | Recruitment | \$82.47 | -- | \$82.47 |
| | New Members | \$106.10 | -- | \$106.10 |
| | Pie in the Face | \$35.99 | -- | \$35.99 |
| | Band Camp | \$33.90 | -- | \$33.90 |
| | Pancake Breakfast | \$380.55 | -- | \$380.55 |
| | Band Dance | -- | -- | -- |
| | Band Trip Snacks | \$312.26 | -- | \$312.26 |
| | Chapters Fees | \$2,055.00 | -- | \$2,055.00 |
| | Sponsor Dinner | \$136.87 | -- | \$136.87 |
| | Dept. Gift Allotment | -- | \$250.00 | \$250.00 |
| | 1 st Year Scholarship | -- | \$250.00 | \$250.00 |
| | Guest Speakers | -- | -- | -- |
| | Other | \$875.44 | \$3,054.77 | \$3,930.21 |
| | TOTAL EXPENSES: | \$4,089.40 | \$3,615.63 | \$7,705.03 |
| Net Income | | \$219.71 | (\$256.93) | (\$37.22) |

Fall Activity Report for Alpha Theta Chapter TBS

Chapter Information

Chapter [Alpha Theta](#) TBS
District Midwest
School North Dakota State University

Mailing Address

Country: United States
Address: School of Music NDSU Dept. 2334
112 Music Education PO Box 6050
Fargo, ND 58108

Physical Address

Country: United States
Address: Reineke Fine Arts
12th Avenue at Bolley Drive
Fargo, ND 58105

Contact Information

Website: N/A
Email: AlphaThetaTBS@gmail.com
Phone: 000-000-0000

Sponsor

Name: Dr. Warren Olfert
Country: United States
Address 1: 227 Music Education Building
Address 2: North Dakota State University
City: Fargo
State: ND
Zip Code: 58105
Phone: 701-231-7266
Email: Warren.Olfert@ndsu.edu

Director of Bands

Name: Dr. Warren Olfert
Country: United States
Address 1: 227 Music Education Building
Address 2: Reineke Fine Arts Center
City: Fargo
State: ND
Zip Code: 58105-5691
Phone: 701-231-7266
Email: Warren.Olfert@ndsu.edu

Officers

Officer Election Date: 8/26/2015
President: Stephanie Kay Michal
Vice President: Ryan Merlin Doblal
Recording Secretary: (n/a)
Corresponding Secretary: (n/a)
Secretary:
Treasurer: Alexander Maxwell Sommers
Alumni Secretary: (n/a)

National Obligations

Number of Active 12
Members' Dues Paid:
Number of Conditional 1
Members' Dues Paid:
Number of Associate (n/a)
Members' Dues Paid:
Number of Initiates 8
Registered This Fall:
Number of Honorary (n/a)
Members Registered

Author

Ms. Stephanie Kay Michal

Status

Transaction Completed

Created

Nov 18, 2015 10:16am

Updated

Nov 30, 2015 11:29am

Deadline Status

On-Time

Chapter Status

Active

This Fall:

Activities/Operations

Describe how your chapter participates in the National Programs of the Sorority:

Alpha Theta is in the process of improving our involvement in the Sorority's National Programs. Our participation in the Focus on Five campaign has improved over last year. We have completed the Red Stripe and soon we will have completed the Black Stripe. The Events Committee is in the beginning stages of coordinating a Women in Music Speaker, which will hopefully occur in the spring semester.

Identify and describe ways your chapter might improve this year:

For recruitment: I think a longer and more consistent recruitment initiative would be better. This year we only had one recruitment day. I think at least two if not three or more would be more sufficient. Committees: I would like to see committees be more productive and active within the chapter and Fargo-Moorhead community. As president, I feel I need to push them more to get things done. I also feel that if I gave committees more detailed objectives and expectations that they would have a more clear idea of what I expect from them. Sisterhood & Spirit within the chapter: I feel like this is something our chapter lacks and it is something I hope to improve. Some suggestions for improvement from the chapter include hosting game nights, having a question of the meeting to get to know everyone better, more mentorship between Bigs and Littles, and more outside-of-meetings events and gatherings.

Describe the frequency of interaction between your chapter officers and your sponsor:

I, the president, meet in person with our sponsor on an almost weekly basis. When I do not meet with him in person, I email him with chapter updates. Other chapter officers meet with him as necessary, which can be anywhere from once a week to once or twice a semester

Membership Education

Did your chapter have 1 a membership class this fall? If no, you may skip the Membership Education Syllabus section below and submit your report:

Did you initiate your Yes new members before December 1st?:

Please provide examples of how your chapter actively recruits potential new members in the bands on your campus:

During marching band camp and the first few weeks of school, we host bowling nights, dessert nights, and game nights. We make announcements to all of the marching band encouraging them to come, as well as individuals that our current active members have identified as people who would be beneficial members to TBS get a personalized invitation. We are also working hard to get members from our other bands to include our Wind Symphony.

Describe a membership education activity that best promotes the Ideals of Tau Beta Sigma:

a. TBS is a service-based sorority, meaning we serve the bands. This year, we required, for the first time, that all the PMs participate in a service project of their choice. This was done under the supervision of a senior member of our chapter; the class came together and determined to clean up and ensure the practice rooms were set up as they should be. This activity, while small, is huge in placing a foundation of service to the bands.

Describe the manner in which your chapter has facilitated the required Hazing Workshop and the date it was completed:

This is done twice a school year, once in the fall and once in the spring. In the fall, the President facilitates it during Initial Education for the PMs; and it is the first test question on the membership exam-which all active members or those seeking active membership are required to take. During one of our spring meetings we re-read the policies. The date this was completed this fall was September 30, 2015.

Membership Education Syllabus

Name of Activity: Lesson 1

Date: 9/30/2015

Location: NDSU Music Building

Purpose:

After this lesson, the Prospective Members will be able to explain the National Tau Beta Sigma mission, motto, and vision. In addition, they will be able to explain the history of why TBS exists, how TBS is organized, and the policies that are held at every level.

Additional Description:

About TBS: mission statement; motto; vision Policies: hazing; alcohol; drugs History/Organization: national; district; chapter Required Topics from the Guide to Membership Covered: 1, 2, 3, 4, 8

Name of Activity: Lesson 2

Date: 10/7/2015

Location: NDSU Music Building

Purpose:

After today's lesson, the Prospective Members will have a firm understanding of Lesson 1, as well as be able to identify the key personnel in TBS and know our key symbols and know the words to our songs and chants.

Additional Description:

Review of previous material Who is who: national; district; chapter National symbols: 8 to 5's; colors; flag; flower; chants; songs Required Topics from the Guide to Membership Covered: 7, 8, 9

Name of Activity: Lesson 3

Date: 10/14/2015

Location: NDSU Music Building

Purpose:

At the end of this lesson, the Prospective Members will understand from Lesson 1 and 2, as well as know the differences in membership types, different ways to get involved, what awards and programs are available, and know the Greek alphabet.

Additional Description:

Review of previous material Membership: requirements; types Involvement: meetings; conventions (national, district days, district convention); national programs; national awards Greek alphabet Required Topics from the Guide to Membership Covered: 1, 6, 10

Name of Activity: Lesson 4

Date: 10/21/2015

Location: NDSU Music Building

Purpose:

This lesson is the final culmination of all membership education. This lesson will cover the jewelry available, TBS's Alumni Association, and KKY. After this lesson, the Prospective Member class will be able to successfully take and pass the exam.

Additional Description:

Review of previous material Jewelry: what do we have?; where can I get it?; what do they mean? History: NDSU; Gold Star Marching Band Alumni Association Kappa Kappa Psi: who they are; when they started; review relation to us; their purpose Preview of test Required Topics from the Guide to Membership Covered: 5, 9

Comments

Aaron Matthew Moore

Changed status from *DOB Approved, Submitted to Headquarters* to *Transaction Completed*

System changes applied.

11/30/2015 11:29:00

Dr. Warren Olfert

Changed status from *Submitted for Sponsor Approval* to *DOB Approved, Submitted to Headquarters*

Deadline status set to On-Time.

11/29/2015 17:27:09

Ms. Stephanie Kay Michal

Changed status from *Draft* to *Submitted for Sponsor Approval*

11/29/2015 16:44:37



***CDI7LEH403U7EEB8NIEEM140-20041*

March 25, 2016

Dear Brothers and Sisters of the Midwest District of Kappa Kappa Psi and Tau Beta Sigma,

I am pleased to recommend the Eta Pi Chapter of Kappa Kappa Psi at the University of Northern Iowa as a cohost with the Alpha Theta Chapter of Tau Beta Sigma at North Dakota State University for Midwest District Convention 2017. I have served as the sponsor for the Eta Pi Chapter for the past year. During this time, I have observed the chapter in several settings, both as a sponsor and as a band director from a local school district. I have seen many qualities in the chapter members that I feel lend them to be very successful in cohosting this convention.

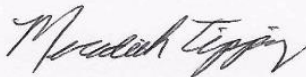
As a band director, I have taken my students to several band events at the University of Northern Iowa throughout the past four years. One of these events is the Panther Band Day, a recruiting event for the Panther Marching Band. This past year, over 400 high school students were in attendance, and the members of the Eta sPi Chapter were instrumental in making this day run smoothly. They were welcoming to the students and directors in attendance, and assisted with many aspects of the day beyond their normal game day duties. My high school students and I had a fantastic experience, thanks to the members of Kappa Kappa Psi.

The Eta Pi Chapter also assists with the Northern Festival of Bands, a high school honor band host at the University of Northern Iowa. I attended the chapter meeting prior to Northern Festival of Bands and observed many Brothers volunteering to help as much as they could. I was impressed with their level of dedication and commitment to insuring this would be a well-run event. The Northern Festival of Bands is a 3-day event and is not possible without the support of the entire chapter. I noticed multiple chapter members were present throughout the entire weekend to execute pre-determined tasks and provide additional help and support where needed.

As an alumnus of the Eta Pi Chapter, I have high expectations for how this chapter operates and represents Kappa Kappa Psi. I can confidently state that this chapter exceeds all my expectations. They are organized, dedicated, and passionate about being part of Kappa Kappa Psi. With these qualities, I feel that the Eta Pi Chapter is a great candidate for hosting the 2017 Midwest District Convention, and I give them my highest recommendation.

Please contact me if you have any questions.

Sincerely,



Meredith Tipping
Eta Pi Chapter Sponsor
meredithktipping@gmail.com
319-939-1216



University of Northern Iowa
Panther Marching Band

March 22, 2016

Dear Convention Committee

It gives me great pleasure to recommend the Eta Pi chapter of Kappa Kappa Psi at the University of Northern Iowa to co-host next year's Midwest District Convention with the TBS chapter from North Dakota State University. Eta Pi engages in a number of outstanding service projects at our university and has a strong membership eager to take on the tasks associated with organizing the convention. I give them my highest recommendation to serve as co-hosts.

Please contact me if you have any questions.

Sincerely,

Daniel Galyen
Director of Marching and Symphonic Bands
University of Northern Iowa
danny.galyen@uni.edu
319-273-2173

KKPsi Eta Pi

Membership from 2013-2015

| Membership Years | 2013-14 | 2014-15 | 2015-16 |
|------------------|---------|---------|---------|
| Active | 24 | 22 | 21 |
| Conditional | 0 | 1 | 1 |

| 2015-2016 | | | |
|-----------------------|--------|--------------|-------------|
| | | | |
| Committee | | | |
| | Budget | Amount Spent | Amount Left |
| Education | \$150 | \$53.76 | \$96.24 |
| Brotherhood | \$150 | \$28.13 | \$121.87 |
| Service | \$170 | \$96.49 | \$73.51 |
| Music | \$50 | \$0 | \$50 |
| Ritual | \$30 | \$0 | \$30 |
| Historian | \$20 | \$0 | \$20 |
| ARO | \$50 | \$33.64 | \$16.36 |
| Other | \$50 | \$0 | \$50 |
| | | | |
| TOTAL | \$670 | \$-212.02 | \$457.98 |
| | | | |
| End of Fall Committee | | | |
| | Budget | Amount Spent | Amount Left |
| Education | \$150 | \$53.76 | \$96.24 |
| Brotherhood | \$150 | \$0 | \$150 |
| Service | \$170 | \$81.84 | \$88.16 |
| Music | \$50 | \$0 | \$50 |
| Ritual | \$30 | \$0 | \$30 |
| Historian | \$20 | \$0 | \$20 |
| ARO | \$50 | \$16.36 | \$16.36 |
| Other | \$50 | \$33.64 | \$50 |
| | | | |
| TOTAL | \$670 | \$-169.24 | \$500.76 |
| | | | |
| | | | |
| | | | |

Fall Activity Report for Eta Pi Chapter KKΨ

Chapter Information

Chapter: [Eta Pi](#) KKΨ
District: **Midwest**
School: **University of Northern Iowa**

Mailing Address

Country: **United States**
Address: **72 GBPAC**
University of Northern Iowa
Cedar Falls, IA 50613-0246

Physical Address

Country: **United States**
Address: **72 GBPAC**
Cedar Falls, IA 50613

Contact Information

Website: <http://kkyetapi.weebly.com/>
Email: KKYetapi@gmail.com
Phone: *(n/a)*

Sponsor

Name: **Meredith (Young) Tipping**
Country: **United States**
Address 1: **1601 6th Place SE Apt. 1E**
Address 2: *(n/a)*
City: **Mason City**
State: **IA**
Zip Code: **50401**
Phone: **319-939-1216**
Email: meredithktipping@gmail.com

Director of Bands

Name: **Stephen Daniel Galyen**
Country: **United States**
Address 1: **48 GBPAC**
Address 2: **Univ. of Northern Iowa**
City: **Cedar Falls**
State: **IA**
Zip Code: **50613**
Phone: **319-273-2173**
Email: Danny.Galyen@uni.edu

Officers

Officer Election Date: **4/5/2015**
President: **Lucas Hunter Suarez**
Vice President: **Thomas Craig Bieber**
Recording Secretary: **Leah M Bonnstetter**
Corresponding *(n/a)*
Secretary:
Treasurer: **Julie Nicole Kirkpatrick**
Alumni Secretary: *(n/a)*

National Obligations

Number of Active **24**
Members' Dues Paid:
Number of Conditional *(n/a)*
Members' Dues Paid:
Number of Associate *(n/a)*
Members' Dues Paid:
Number of Initiates *(n/a)*
Registered This Fall:
Number of Honorary *(n/a)*
Members Registered

Author
Lucas Hunter Suarez
Status
Transaction Completed
Created
Nov 26, 2015 6:42pm
Updated
Nov 30, 2015 11:01am
Deadline Status
On-Time
Chapter Status
Active

This Fall:

Activities/Operations

Describe the service, social, financial, musical and leadership projects undertaken by your chapter this fall that have promoted the purposes of Kappa Kappa Psi:

Name of Activity: **S'mores Night**

Date: **8/17/2015**

Location: **UNI Campus**

Description:

We provided a social event for members of the PMB, old and new, as an opportunity to integrate with the band in a safe, comfortable environment outside of rehearsal. This was our first of several opportunities to put our name out there amongst the band.

Name of Activity: **Game Night**

Date: **9/13/2015**

Location: **UNI Campus**

Description:

This social event was specifically targeted at people who had expressed interest in joining the fraternity. It gave them an opportunity to meet us and learn about us before they came to open meetings.

Name of Activity: **Fall Fest**

Date: **10/29/2015**

Location: **Heartland Farms**

Description:

This was our time to spend as Brothers, having Halloween fun together at Heartland Farms

Name of Activity: **KKY/TBS Alumni Breakfast**

Date: **10/18/2015**

Location: **UNI Campus**

Description:

This was the most successful Alumni event I've ever seen in four years as a member of Kappa. Kayla Jansen truly stepped up the game as my ARO, and we were able to get at least 14 alumni from the founding days of our joint chapters, and they shared some incredible wisdom with us. By far the best event we had this semester.

Name of Activity: **Service-hood Event**

Date: **12/6/2015**

Location: **UNI Campus**

Description:

This was an attempt to combine a Service Event, which was repairing music stands, with a Brotherhood Event, which was a movie night afterwards. While this idea seemed great in the planning stages, it was sadly not successful, as barely a third of our chapter attended any of it.

Name of Activity: **Kappa Christmas**

Date: **12/6/2015**

Location: **UNI Campus**

Description:

This is our last Brotherhood event for the semester, as well as our last time being together before Winter Break, since it is the Sunday before Dead Week (the week before finals). We want our chapter to end this semester on a positive note.

Describe the activities your chapter has undertaken that have promoted college bands:

Name of Activity: **Concert Receptions**

Date: **9/17/2015**

Location: **Performing Arts Center**

Description:

For every band concert, we serve cookies and punch to the guests and performers afterwards, collecting tips and answering questions about the Fraternity.

Name of Activity: **Practice Room Cleaning**

Date: **8/25/2015**

Location: **UNI Campus**

Description:

Every two weeks or so, we get a group together to go help out the janitorial staff by cleaning and wiping down practice rooms. I suppose this could also go in the above section.

Describe the activities your chapter has done to celebrate Kappa Kappa Psi's National Month of Musicianship in November:

Name of Activity: **Hymn Rehearsal**

Date: **11/2/2015**

Location: **UNI Campus**

Description:

We got together and rehearsed the individual parts of the Kappa Hymn, and we will be doing the same with the song on a later date.

Membership Education

Did your chapter have **1** a membership class this fall? If no, you may skip the Membership Education Syllabus section below and submit your report.:

Did you initiate your new members before December 1st?: *(n/a)*

Please provide examples of how your chapter actively recruits potential new members in the bands on your campus:

We hold social events during Band Camp to get to know potential candidates for membership. During next few weeks of recruiting season, we hold open meetings and recruiting events to educate people about what we do on campus.

Describe a membership education activity that best promotes the Five Purposes of Kappa Kappa Psi:

Our annual PM projects, which involve the PMs finding ways to directly apply the Five Purposes and presenting them to the Chapter.

Describe the manner in which your chapter has facilitated the required Hazing Workshop and the date it was completed: **We presented it as a special segment of the meeting on the August 31st.**

Membership Education Syllabus

Name of Activity: **Education Meeting 1**

Date: **12/2/2015**

Location: **UNI Campus**

Purpose:

Introduce the education process, cover requirements of a prospective member, introduce chapter specific material such as officers (etc), cover the Creed and the Greek alphabet, cover the Fraternal Code of Conduct, and cover the hazing policy.

Additional Description:

1. Teaching a song about the Greek alphabet 2. Saying the Creed and discussing it at the beginning of the meeting 3. Making a checklist of PM requirements 4. Having discussion on the hazing, alcohol and discrimination policies, the Creed, and the Code of Conduct. 5. Covering the chapter officers and committees, and their responsibilities.

Name of Activity: **Education Meeting 2**

Date: **12/9/2015**

Location: **UNI Campus**

Purpose:

Review the Creed and Greek alphabet, cover National information, discuss Bohumil Makovsky and his influence, cover the Founding Fathers, discuss the 1st Purpose, and discuss Tau Beta Sigma

Additional Description:

1. Singing the Greek Alphabet 2. Saying the Creed (start to memorize) 3. Discuss Nationals information 4. Q and A about Boh Mak 5. Group discussion on the 1st Purpose and TBS

Name of Activity: Education Meeting 3

Date: 1/13/2016

Location: UNI Campus

Purpose:

Review the Creed and Greek Alphabet, discuss districts, MWD information, types of membership, the 2nd Purpose, check up on PM requirements, assign PM continuing ed. project

Additional Description:

1. Singing the Greek Alphabet 2. Reciting the Creed from memory 3. Covering the 6 districts 4. Discussing MWD information 5. Discussing types of membership 6. Group discussion on the 2nd Purpose 7. Specific information about continuing ed. project

Name of Activity: Education Meeting 4

Date: 1/20/2016

Location: UNI Campus

Purpose:

Discuss the 3rd Purpose, review the Alphabet and Creed, and learn the fraternity song and hymn

Additional Description:

1. Singing the Alphabet and saying the Creed 2. Group discussion on the 3rd Purpose 3. Teach the song and hymn with the help of the music committee chair

Name of Activity: Education Meeting 5

Date: 1/27/2016

Location: UNI Campus

Purpose:

Discuss the 4th and 5th purposes, review the Alphabet and Creed, and discuss brotherhood and service

Additional Description:

1. Singing the Alphabet and saying the Creed 2. Group discussion on the 4th and 5th purposes 3. Discuss how brotherhood and service are both very important.

Name of Activity: Education Meeting 6

Date: 2/3/2016

Location: UNI Campus

Purpose:

Discuss Sigma Alpha Iota and Phi Mu Alpha briefly, review the Alphabet and Creed, cover parliamentary procedure for meetings

Additional Description:

1. Outlining what SAI and PMA do both nationally and their activities for our campus specifically 2. Singing the Alphabet and saying the Creed 3. Discuss how meetings operate, followed by a mock meeting for PMs to practice making motions, voting, etc.

Name of Activity: Education Meeting 7

Date: 2/10/2016

Location: UNI Campus

Purpose:

Review Creed and Greek Alphabet, review for final test, and to make connections to KKY through concept maps and KKY Bingo

Additional Description:

1. Dividing into pairs or a group of three, groups are given lists containing different terms involving KKY, TBS, and University of Northern Iowa information. They are to develop connections between all terms (and including other terms if they wanted to) using KKY as the center of their map. They then presented their map to the rest of the PMs and explained the connections they made 2. KKY Bingo: each person is given a Bingo card that they fill in with different lists containing various KKY and TBS information. The VP asks questions, they must answer with the correct terms to win. This is played several times to ensure retention of terms.

Name of Activity: Education Meeting 8

Date: 2/17/2016

Location: UNI Campus

Purpose:

To provide a brief overview of Tau Beta Sigma's history and policies, to test their knowledge of KKY and make sure they were ready to become a full Brother, and to turn in all required documents and projects as listed on the PM checklist.

Additional Description:

1. Discussing how Wava found TBS, along with how KKY was involved in the process 2. Go over TBS policies and purposes and how they are similar to those of KKY 3. Have a final review of knowledge through a team game, such as Jeopardy.

Comments

Aaron Matthew Moore

Changed status from *DOB Approved, Submitted to Headquarters to Transaction Completed*

System changes applied.

11/30/2015 11:01:17

Stephen Daniel Galyen

Changed status from *Sponsor Approved, Pending DOB Approval to DOB Approved, Submitted to Headquarters*

Deadline status set to On-Time.

11/30/2015 10:27:28

Meredith (Young) Tipping

Changed status from *Submitted for Sponsor Approval to Sponsor Approved, Pending DOB Approval*

11/30/2015 07:48:50

Lucas Hunter Suarez

Changed status from *Draft to Submitted for Sponsor Approval*

11/28/2015 11:58:56



***#78VRN50D8F2FK98CTSH6VXASB-20204*

Available Instruments

-----WOODWINDS-----

Piccolo: 20
Flute: 3
Alto Flute: 1
Oboe: 6
English Horn: 2
Bassoon: 8
Eb Clarinet: 2
Bb Clarinet: 13
A Clarinet: 1
Eb Alto Clarinet: 2
Bb Bass Clarinet: 4
Eb Contralto Clarinet: 1
Bb Contrabass Clarinet: 1
Bb Soprano Saxophone: 3
Eb Alto Saxophone: 12
Bb Tenor Saxophone: 7
Eb Baritone Saxophone: 5
Bb Bass Saxophone: 1

-----BRASS-----

Bb/F Horn (double): 16
F Mellophone: 15
Bb/A Piccolo Trumpet: 2
Eb Trumpet: 3
C Trumpet: 3
Bb Trumpet: 15
Bb Cornet: 8
Bb Flugelhorn: 4
Alto Trombone: 1
Tenor Trombone: 5
Bass Trombone: 3
Marching Baritone: 9
Concert Baritone: 5
Euphonium: 4
Eb Tuba: 1
C Tuba: 1
Bb Tuba: 9
Sousaphone: 15

-----STRINGS-----

Bass: 1

2017 Convention Budget

| Fee For | Cost/Unit | Tax | Costs Based on Attendance | | |
|----------------------------------|-----------------|-----|-----------------------------------|-----------------------------------|-----------------------------------|
| | | | 200 Attendees | 250 Attendees | 300 Attendees |
| Hotel (Quad Occupancy) | \$99/ Night | | \$24.75/ Night | \$24.75/ Night | \$24.75/ Night |
| Banquet Meal | \$25/ Person | 22% | \$6,100 Overall \$30.5/ Person | \$7,625 Overall \$30.5/ Person | \$9,150 Overall \$30.5/ Person |
| Banquet Room | \$500 | | \$2.5/ Person | \$2/ Person | \$1.67/ Person |
| Gift | \$5/ Person | | \$1,000 Overall | \$1,250 Overall | \$1,500 Overall |
| Total Cost | | | \$7,600 | \$9,375 | 11,150 |
| Registration Costs per Person | | | \$38 | \$37.50 | \$37.20 |

Courtyard Floor Plans and Capacity



| <u>Meeting Room</u> | <u>Dimensions (LxWxH)</u> | <u>Area (Sq. Feet)</u> | <u>Theater</u> | <u>School room</u> | <u>Conference</u> | <u>U-Shape</u> | <u>Reception</u> | <u>Banquet</u> |
|---------------------------|---------------------------|-------------------------|----------------|--------------------|-------------------|----------------|------------------|----------------|
| Grand Ballroom | 104x68x17 | 7,072 | 900 | 370 | | | 900 | 500 |
| Salon A | 31x22x17 | 682 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon B | 28x21x17 | 588 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon C | 30x23x17 | 690 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon D | 31x22x17 | 682 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon E | 28x21x17 | 588 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon F | 30x23x17 | 690 | 60 | 30 | 28 | 24 | 60 | 50 |
| Salon G | 47x66x17 | 3,102 | 390 | 150 | | | 300 | 200 |
| Red River Room | 35x24x12 | 840 | 60 | 40 | 30 | 25 | 60 | 50 |
| Great Plains Meeting Room | 22x30x12 | 660 | 72 | 40 | 36 | 28 | 70 | 50 |
| Amber Valley Room | 17x25x12 | 425 | | | 10 | | | |

Courtyard by Marriott Fargo/Moorhead

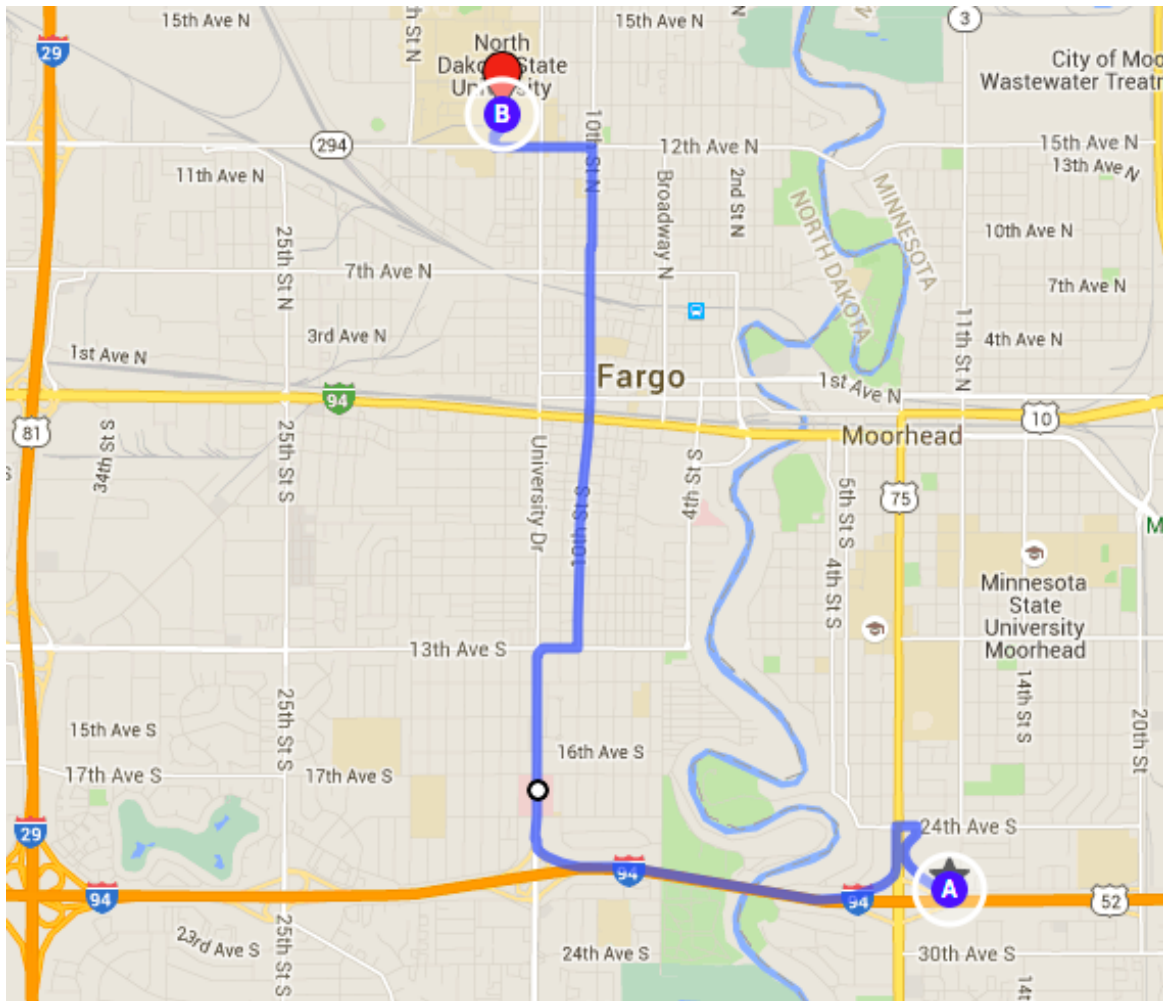
1080 28th Avenue South
Moorhead, Minnesota 56560



The Courtyard by Marriott Fargo-Moorhead is a refreshing hotel in the Fargo-Moorhead area. Located in Moorhead, MN, our hotel is a highly-rated hotel on the list of hotels in the Fargo, ND area. We're just minutes from downtown Fargo, local colleges, shopping centers, and restaurants. Additionally, our hotel boasts over 10,000 sq. ft. of modern, beautiful meeting space, making it the perfect place for your next business meeting, conference space, or wedding venue. Our space can be combined for large events to fit over 450 people, or broken down into 11 different meeting areas. And when the time comes to unwind at the end of the day, take advantage of our two indoor swimming pools, indoor hot tub, 24-hour fitness center, full service 24-hour onsite Starbucks, 24-hour business center, and onsite restaurant & lounge, The Bistro. We look forward to welcoming you to the Courtyard by Marriott Fargo-Moorhead!

Convention Room Rate: \$99 per night

Location and Distance to Campus



The Courtyard (A) is located 5 miles (13 minutes) away from NDSU's campus.

RFP Response

Courtyard Fargo

Moorhead, MN

Chain Affiliation: Courtyard
Website: <http://marriott.com/FARCY>
Additional Information: The Courtyard by Marriott Fargo-Moorhead is a refreshing hotel in the Fargo-Moorhead area. Located in Moorhead, MN, our hotel is a highly-rated hotel on the list of hotels in the Fargo, ND area. We're just minutes from downtown Fargo, local colleges, shopping centers, and restaurants. Additionally, our hotel boasts over 10,000 sq. ft. of modern, beautiful meeting space, making it the perfect place for your next business meeting, conference space, or wedding venue. Our space can be combined for large events to fit over 650 people, or broken down into 11 different meeting areas. And when the time comes to unwind at the end of the day, take advantage of our two indoor swimming pools, indoor hot tub, 24-hour fitness center, full service 24-hour onsite Starbucks, 24-hour business center, and onsite restaurant & lounge, The Bistro. We look forward to welcoming you to the Courtyard by Marriott Fargo-Moorhead!

Proposal Status: Submitted Proposal

Key Contact Information

Organization: Courtyard by Marriott
Contact Name: Brianna Volk
Title: Director of Sales
Email Address: Volk@raymondteam.com
Phone: 218-284-5023
Fax:
Mobile:
Website: marriott.com/farcy
Additional Information: Located along I94 for easy access and plenty of complimentary parking. We have 24/7 onsite Starbucks and a 100% satisfaction guarantee!

General Information

Proposal Introduction: Courtyard by Marriott Fargo-Moorhead. We do have availability for your date and would be excited to
Currency: USD
Event Name: KKY/TBS MWD Convention

| Date Type | Event Dates | Check-In Date | Availability | Rates |
|-------------------|--------------------------------------|---------------|--------------|-------------|
| Preferred | Fri, 31-Mar-2017 to Sun, 02-Apr-2017 | 31-Mar-2017 | 1st Option | USD \$99.00 |
| Alternate Dates 1 | Fri, 07-Apr-2017 to Sun, 09-Apr-2017 | 06-Apr-2017 | 1st Option | |
| Alternate Dates 2 | Fri, 24-Mar-2017 to Sun, 26-Mar-2017 | 23-Mar-2017 | 1st Option | |
| Alternate Dates 3 | Fri, 17-Mar-2017 to Sun, 19-Mar-2017 | 16-Mar-2017 | 1st Option | |

Commissionable: Yes

Commission rate: 10.00%
 Additional Information: We would love to have your meeting with us! Thank you for the consideration.

Package Pricing

Do you want to provide No

Sleeping Room Availabilities

Additional Information: We would be happy to have 3 free night stays if group reaching 40 guest rooms.
 10% commission and complimentary parking.

Preferred

Start Date: 31-Mar-2017 End Date: 02-Apr-2017
 Availability: 1st Option Check-In Date 31-Mar-2017

| Day | Double (2 Beds) Qty | Rate | Staff Qty | Rate |
|------------------|---------------------|-------------|-----------|-------------|
| Fri, 31-Mar-2017 | 60 | USD \$99.00 | 3 | USD \$99.00 |
| Note | | | | |
| Sat, 01-Apr-2017 | 60 | USD \$99.00 | 3 | USD \$99.00 |
| Note | | | | |

Additional Information: We would love to have your meeting with us! Thank you for the consideration.

Additional Fees: State: 9.875%

Additional Information:

Meeting Room Availabilities

Additional Information: We would be happy to give the room complimentary with a \$4000 food and beverage minimum.
 Ø

Start Date: 31-Mar-2017

Additional Information: We are excited to host you!

| Day | Time | Agenda Item | Agenda Type | Setup Type |
|------------------|---|---------------|----------------|--------------|
| Sat, 01-Apr-2017 | 5:00 PM - 12:00 AM | Dinner Buffet | Dinner | Rounds of 10 |
| Note | We would be happy to give the room complimentary with a \$4000 food and beverage minimum. | # of People | Room Name | Room Size |
| | | 350 | Grand Ballroom | 7072 Sq. Ft. |

Estimated Costs

Total F&B Minimum: USD \$4,000.00

F&B Minimum Notes:

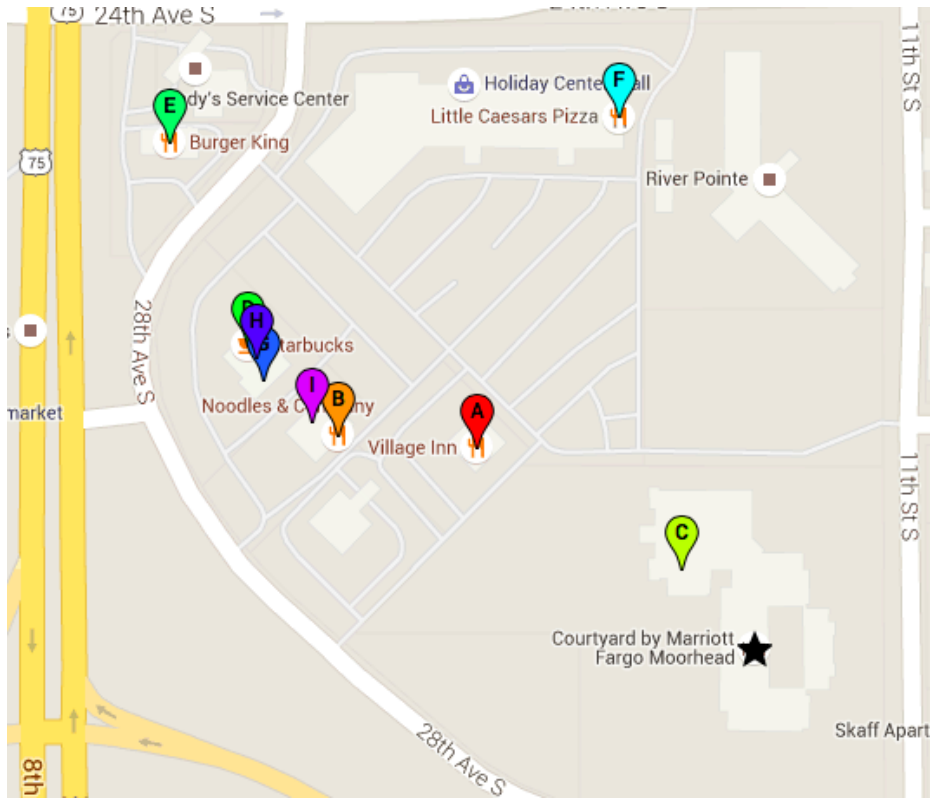
Applicable Tax: 6.87%

Service Charge: 20.00%

Nearby Restaurants

Both the Courtyard and NDSU campus have a wide variety of food selections nearby. Below are a few options.

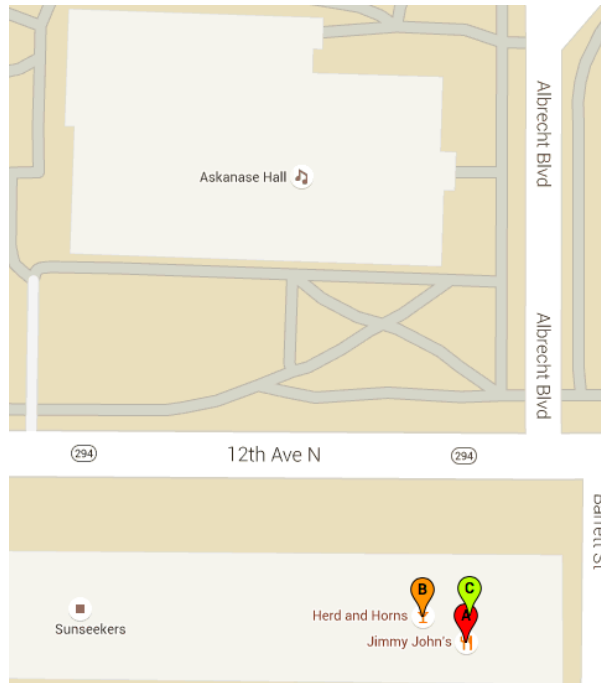
Near Hotel:



Key:

- A – Village Inn
- B – Noodles and Company
- C – The Bistro
- D – Starbucks
- E – Burger King
- F – Little Caesars Pizza
- G – Qdoba Mexican Eats
- H – Tutti Frutti Frozen Yogurt
- I – Jimmy Johns

Near NDSU Campus



Key:

- A – Jimmy Johns
- B – Herd and Horns
- C – Spicy Pie Pizza
- D – Burger King
- E – Subway
- F – Buffalo Wild Wings
- G – Applebee's
- H – McDonald's
- I – Taco Bell

SECURITY

NDSU and the Fargo community are a fairly safe community but in case there is a need for security:

In Emergency 911

NDSU Campus Police (701) - 231- 8998

“Text A Tip” Line (701) – 526 – 6006

Safety Office is located just along 12th Ave N. Reach them at (701) – 231 – 7759

NDSU also has an app you can download to request a campus safety escort to and from places on campus.

Blue light emergency poles are located around campus at your service

Banquet



The convention banquet will be hosted at and catered by the Courtyard Marriott hotel.

The Courtyard has a varied selection of both buffet style and plated dinners with gluten free and vegetarian options available.

Meals cost, on average, \$25 per person, plus tax

Catering Options

Salad options

*Salad is included in meal

(V) = Vegetable Option

Entrée Options

Stuffed Chicken Breast

Sirloin Steak

Atlantic Salmon

Tortellini Primavera (V)

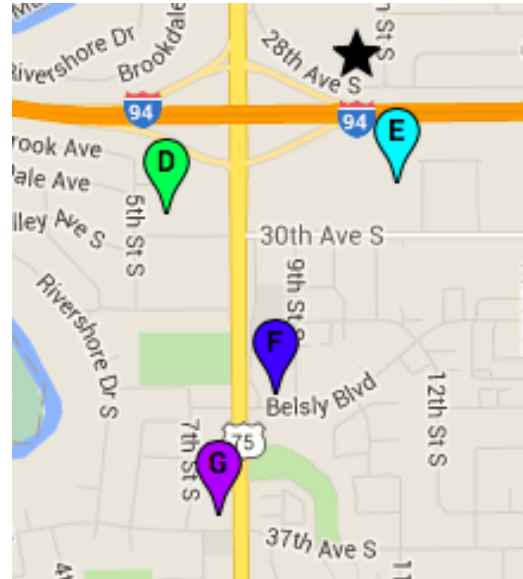
Vegetable Skewers (V)

Dessert Options

Raspberry Dream Cake

Triple Chocolate Tiger Cake

Hotels Near Convention Sites



Key:

- A - Homewood Suites Hilton – Fargo - \$119**
- B – Candlewood Suites – Fargo - \$91**
- C – Days Inn and Suites - Fargo - \$72**
- D – Days Inn – Moorhead - \$69**
- E – Microtel Inn and Suites – Moorhead - \$68**
- F – Grand Inn – Moorhead - \$43**
- G – Super 8 – Moorhead - \$44**

Parking

Parking on Convention site would be no issue. The hotel has sufficient amount of spots for vehicles and parking is free. As for on campus, there are two large parking lots across the street from the music building and parking is free on weekends.