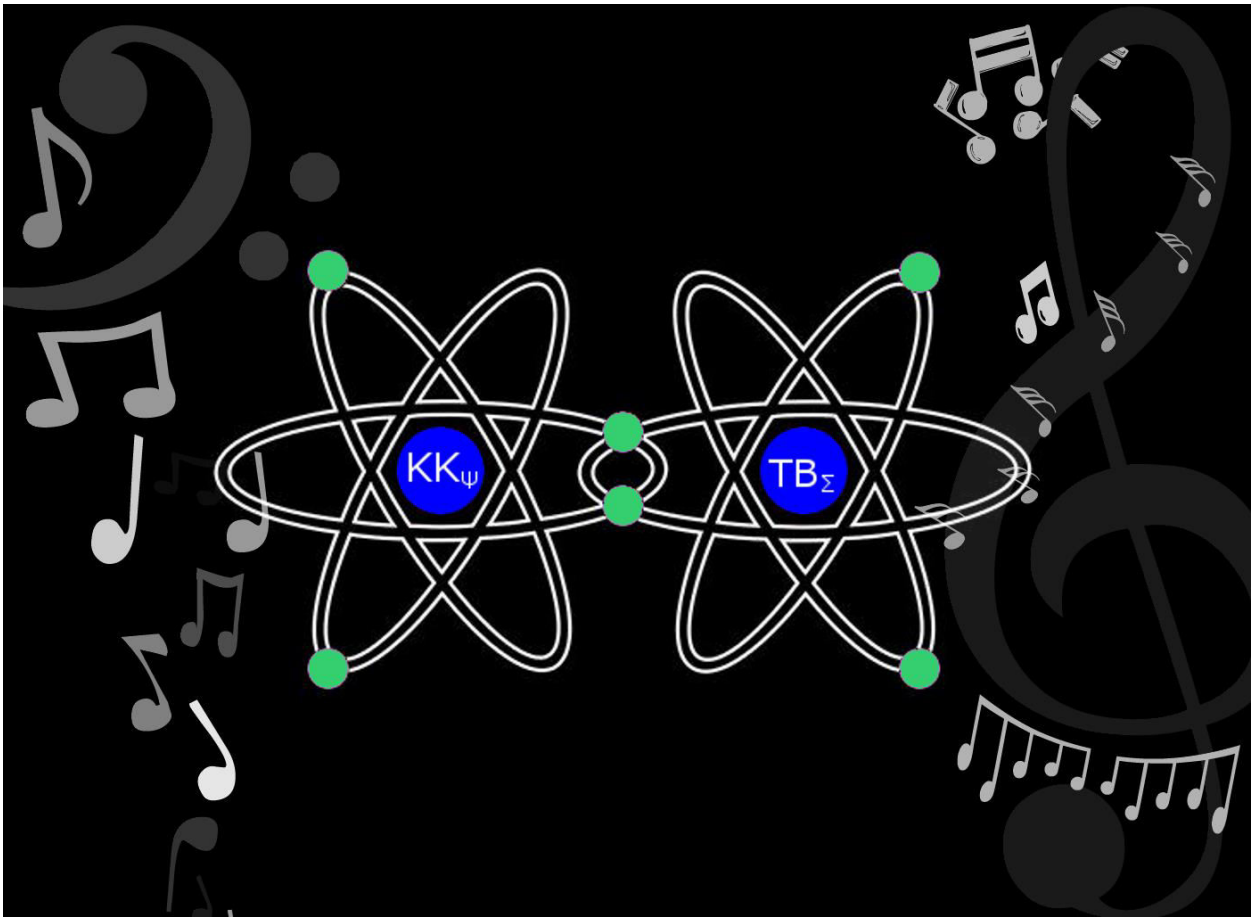
Kappa Kappa Psi and Tau Beta Sigma
2017 Midwest District Convention
Engineering A New Bond



Hosted by:
Delta Gamma and Delta Xi
Missouri University of Science and Technology

Projected Dates:
April 14 -16
March 31 - April 2
March 24 - 26

Hotels:

Comfort Suites:
Amenities include a business center, indoor pool, smoke free rooms, and a complimentary breakfast buffet every morning. This hotel is less than 2 miles from campus.

- 73 rooms total
- 42 rooms with 2 queen sized beds
- 31 rooms with a king sized bed
- $99 a room per night with the potential for lower based on rooms booked
- Room Stuffing is not allowed

Holiday Inn Express:
This is our overflow hotel but it is as just as nice. It offers a business center, an indoor pool, an exercise room, a free breakfast, and is also smoke free. This hotel is located next to Comfort Suites meaning it is also less than two miles from campus.

- 42 Rooms with 2 queen sized beds
- 36 Rooms with a king sized bed
- $99 a room per night
- Will not confirm availability until they begin booking 45 weeks in advance of event
- Room Stuffing is not allowed

Banquet:
Room:
We would host the Banquet in St. Pats Ballroom which has an occupancy of seated at banquet tables.

Menu:
Our catering would be through our schools iteration of Chartwells Catering. We would have several options on food all under $25 a head, with both plated and buffet options. Chartwells has the ability to accommodate any dietary needs. We have four sample menus (2 plated and 2 buffet) listed below.

Option 1: Vegetarian
Eggplant stuffed with spinach, feta and reggiano cheese, breaded deep fried and topped with marinara sauce
Served with sauteed vegetables and a field green salad, rolls with butter, and turtle cheesecake

Option 2: No dietary restrictions
Parmesan crusted chicken with a lemon thyme sauce
Served with choice of: salad, vegetable, starch and dessert.
Also includes butter and rolls.

Buffet option 1:
Mostaccioli and alfredo
Served with various vegetable options, a salad, a dessert and bread with butter

Buffet option 2:
Choice of roast beef or meatloaf
Includes a starch, vegetable options, a salad, bread butter and dessert

Meeting Rooms:

Our campus offers a wide variety of meeting rooms all of which can be available for our convention.
Havener Center will be where most of our meetings and activities will take place, it offers 9 meeting rooms with a capacity ranging from 30-600 in the largest room.
Within a few minutes walk from Havener Center we have several other buildings on campus that would hold groups of up to 380 at a time. Such as Schrenk Hall, McNutt Hall, Emerson Electric Hall, Butler Carlton Hall, and Bertelsmeyer Hall.

A sample of some of our rooms:
BCH 120- seats 120, includes white boards, smart board, and two projectors
BCH 121- seats 56, includes two projectors, smart board and white boards
BCH 125- seats 125, 3 projectors, smart board, and camera projector
Shrenk G3- seats 250, projector and blackboard
HSS G5- seats 120, projector and blackboard
EE G31- seats 120+, includes screen, projector, speakers, laptop connection

Havener Center Rooms and Capacities:

Meramec/Gasconade	**Single**	**Double**
Classroom 8' Tables	32	48
Classroom 6' Tables	24	52
Classroom 18" Tables	30	72
Theater	50	100
Conference	16	24
U-Shape	20	32
Banquet Longs	32	64
Round Tables	32	72
Missouri/Ozark Room	**Single**	**Double**
Classroom 8' Tables	40	80

Classroom 6' Tables	45	90
Classroom 18" Tables	63	126
Theater	70	150
Conference	16	40
U Shape	20	48
Banquet Longs	64	144
Round Tables	40	88

Carver/Turner Room	**Single**	**Double**
Classroom 8' Tables	40	80
Classroom 6' Tables	45	90
Classroom 18" Tables	63	126
Theater	80	180
Conference	24	40
U Shape	32	52
Banquet Longs	64	160
Round Tables	40	96

St Pat's Ballroom Sections	**A**	**B**	**C**	**A & B**	**B & C**	**A B & C**
Classroom 8' Tables	64	100	140	200	280	360
Classroom 6' x 18" Tables	63	90	114	180	225	117
Theater	150	200	200	425	500	675
U Shape	48	52	52	108	116	186
Banquet Longs	144	192	244	396	504	672
Round Tables	88	128	164	280	360	480

Silver and Gold Conference Room

- Preset conference room
- Pull down screen, ceiling mounted multimedia projector, and computer in the room. Laptops or jump drives may be used with the equipment.
- Seats 26 at the table if screen is not utilized
- Seats 23 at the table if screen is utilized
- Additional 9 chairs along the wall
- Full meal service is prohibited.

- Refreshments, coffee service and/or continental breakfasts only are allowed.
- Built in counter

Burgess Conference Room

- Preset conference room
- Tracks for dry erase boards
- Seats 12 at the table
- Additional 10 chairs along the wall

Mark Twain Conference Room

- Preset conference room
- Seats 12 at the table
- Additional 10 chairs along the wall

Shamrock Conference Room

- Preset conference room
- Tables are set in a rectangle and seat 16
- Tracks to hang dry erase boards
- Built in counter

Parking and Transportation:
Our campus boasts fifteen parking lots that are free to use on the weekends and on Friday after 4:30 PM. These lots are spread throughout campus and are all within a few minutes walk of every building.

The hotels both have spots for two per room.

We are currently waiting to hear about renting out our schools ecobus, which would ferry people who don't want to drive from the hotel to campus. This would be a small extra fee. Approximately $5 per registrant

Technology and Equipment:
Every meeting Room on campus comes with a projector and a computer and/or laptop hookup. We have a copy machine in the band hall that the chapters get unlimited copying/scanning/emailing through. Our IT department will provide passes for our computers and printing capabilities. There will be no costs associated with these passes or any technology. The Delta Xi chapter currently uses a website called Weebly to host our site, and we would be using this system to host a convention website if necessary. We can easily keep this maintained and even include our forms on this site.

Security:
Our University Police have been made aware of the potential of this convention, and will be available to watch our participants. We also have call boxes located throughout campus.

Fundraising Lunch:
We have many options for a fundraising lunch both of locations for holding and potential caterers. We could hold the lunch either at our student center or our band room. Restaurants that could cater include but are not limited to Panera Bread, Lee's Chicken, Bandanas, Imo's, and Subway.

Chapter Budgets:

Tau Beta Sigma Delta Xi Budgets:

Fall 2014 Tau Beta Sigma Budget (Rough)			As of: 9/4/14
Starting Funds: $1,503.12			
Officers		Committees	
President:	$0.00	Social:	$250.00
VP	$250.00	History:	$25.00
Treasurer:	$0.00	Service:	$200.00
Rec Sec:	$0.00	Fundraising:	$0.00
Corr Sec:	$250.00	Public Relations:	$65.00
Parlimentarian	$0.00	Banquet:	$250.00
		StuCo:	$0.00
Total:	$500.00	Awards:	$60.00
		Wardrobe:	$50.00
		Total:	$900.00
	Complete Total:	$1,400.00	

Spring 2015 Tau Beta Sigma Budget			
Starting Funds: $753.08			
Officers		Committees	
President:	$0.00	Social:	$200.00
VP	$250.00	History:	$25.00
Treasurer:	$0.00	Service:	$200.00
Rec Sec:	$0.00	Fundraising:	$0.00
Corr Sec:	$0.00	Public Relations:	$60.00
Parlimentari	$0.00	Banquet:	$200.00
		StuCo:	$0.00
Total:	$250.00	Awards:	$50.00
		Wardrobe:	$0.00
		Total:	$735.00
Complete Total:		$985.00	

Fall 2015 Tau Beta Sigma Budget			
Starting Funds: $1,938.87			
Officers:		**Committees:**	
President:	$0.00	Social:	$200.00
VP	$250.00	History:	$25.00
Treasurer:	$0.00	Service:	$275.00
Rec Sec:	$0.00	Fundraising:	$0.00
Corr Sec:	$250.00	Public Relations:	$65.00
Parlimentarian:	$0.00	Banquet:	$300.00
		StuCo:	$0.00
Total:	$500.00	Awards:	$50.00
		Wardrobe:	$50.00
Miscellaneous:			
Charitable Donations:	$150	Total:	$965.00
Total	$150		
Complete Total:		$1,615	

Spring Tau Beta Sigma Budget			
Starting Funds: $2,289.41			
Officers:		**Committees:**	
President:	$0.00	Social:	$200.00
VP	$0.00	History:	$25.00
Treasurer:	$0.00	Service:	$275.00
Rec Sec:	$0.00	Fundraising:	$0.00
Corr Sec:	$10.00	Public Relations:	$65.00
Parlimentarian:	$0.00	Banquet:	$240.00
		StuCo:	$0.00
Total:	$10.00	Awards:	$50.00
		Wardrobe:	$50.00
Miscellaneous:			
Charitable Donations:	$150	Total:	$905.00
Marching Clinic	$125		
Total	$275		
Complete Total:		$1,125	

2015-2016

Projected Number of Actives/Cond.:	39	Membership Candidates:	14

Individual National Dues:	$100
Individual Chapter Dues:	$0
Individual Insurance:	$0
Total Individual Dues:	$100

Budgeted Expenses (b)	Budgeted	To date	Left	Notes:
Membership Dues	$ 3,900.00	$ 3,900.00	$ -	
Chapter National Dues	$ 75.00	$ 75.00	$ -	
Initiate Dues (a)	$ 1,540.00	$ 770.00	$ 770.00	
Vice President	$ 300.00	$ 219.46	$ 80.54	
Historian	$ 50.00	$ -	$ 50.00	
Corresponding/Alumni Secretary	$ 150.00	$ 168.55	$ (18.55)	
Officer/Committee Chair Exp.	$ 50.00	$ -	$ 50.00	
Service Fund	$ 275.00	$ 152.00	$ 123.00	
Social	$ 150.00	$ 33.00	$ 117.00	
PR	$ 20.00	$ 20.00	$ -	
*Fundraiser Expenses:				
Leaf Raking	$ 30.00	$ -	$ 30.00	
Barbecue	$ 200.00	$ 589.00	$ (389.00)	
Window Washing	$ 150.00	$ -	$ 150.00	
Pie in the Face	$ 100.00	$ -	$ 100.00	
All Other	$ 150.00	$ -	$ 150.00	
*Fall Banquet	$ 175.00	$ (183.00)	$ 358.00	
*Spring Banquet	$ 240.00	$ -	$ 240.00	
*Summer O-Week	$ 200.00	$ 200.00	$ -	
	$ -	$ -	$ -	
Copy Expenses	$ 15.00	$ 15.00	$ -	
Miscellaneous Expenses	$ 185.00	$ 200.53	$ (15.53)	
Total Expenses	**$ 7,955.00**	$ 6,159.54	**$ 1,795.46**	

Projected Income	Budgeted	To date	To go	Notes:
Membership Dues	$ 3,900.00	$ 3,900.00	$ -	
Initiate Dues	$ 1,540.00	$ 770.00	$ 770.00	
Fundraiser Revenue:				
Fall Semester:				
Leaf Raking	$ 650.00	$ 967.00	$ (317.00)	
Kokomo Joe's	$ 150.00	$ -	$ 150.00	
Barbecue	$ 400.00	$ 572.00	$ (172.00)	
Pie in the Face	$ 150.00	$ 62.00	$ 88.00	
All Others	$ 150.00	$ 777.32	$ (627.32)	
Spring Semester:				
Magic	$ 100.00	$ -	$ 100.00	
Barbecue	$ 400.00	$ -	$ 400.00	
Window Washing	$ 400.00	$ -	$ 400.00	
All Others (5K?)	$ 250.00	$ 66.43	$ 183.57	
Kokomo Joe's	$ 150.00	$ -	$ 150.00	
Donations	$ 15.00	$ 25.00	$ (10.00)	
Total Income	**$ 8,255.00**	$ 7,139.75	**$ 1,115.25**	

Projected Income	$ 8,255.00
Budget Expenses	$ 7,955.00
Difference (e)	**$ 300.00**

Starting Account Balance	$ 1,209.40
Petty Cash	$ 15.00
Amount TBS owes us	$ 155.75
Amount we owe TBS	$ -
Outstanding Convention Fees	$ -
Net Change	**$ 170.75**
Effective Starting Balance	**$ 1,380.15**

Notes:

* Jointly Allocated

a. No outstanding initiate fees are necessary for the year.

b. New active dues for the newest membership class are not budgeted.

c. If unused, this is to be rolled into the next year.

d. This is to be determined at the start of the Spring semester.

e. If a significant surplus is reached at the end of the year, it should be allocated to special projects.

f. For Kappa Kappa Psi All Aboard and SOS Projects

Chapter Strength:
Our chapters are good at retention. We have grown from a chapter of under 25 to roughly 50 on the Tau Beta side, and from roughly 30 to 60 on the Kappa.
We are good at community outreach, we interact with the area schools, nursing homes, and have adopted a highway.
Each member of our chapters participate in at least 6 hours of service and 2 of fundraising each semester, most go above and beyond these requirements.

Delta Xi:
2013-2014: 23 Actives, 3 conditional, 8 new members
2014-2015: 27 Actives, 4 conditional, 16 new members
2015-2016: 29 Actives, 6 conditional, 18 new members

Delta Gamma:
2013-2014: 33 Actives, 18 new members, 3 conditional
2014-2015: 36 Actives, 15 new members, 2 conditional
2015-2016: 39 Actives, 16 new members, 5 conditional

Experience Holding Large Scale events:

District Convention	2012
District Day	2012-2013
District Day	2013-2014
District Day	2014-2015
Instrument Petting Zoo	2015-2016
Band Room Cleaning/purging	Semesterly

Fall Activity Reports for both chapters are attached after page 15.

Cost to Hold Event:

Nametag:	$23.60 for 50
Lanyards:	$13.50 per dozen
Folders:	$5.50 for 10
Banquet:	$25.00 each (max)
Mailing:	$75.00 estimated
Equipment:	$0.00
Meeting Rooms	$0.00
Miscellaneous:	$500 total
Hotel Rooms:	$99.00 for a room

This breaks down as follows

For 200 people:	$6008.90	or	$30.05 a person
For 300 people:	$8719.10	or	$29.06 a person
For 400 people:	$11442.80	or	$28.61 a person
For 500 people:	$14150.00	or	$28.31 a person
For 600 people:	$16863.20	or	$23.11 a person

Entertainment:

Our theme was developed because for years our chapters have taken pride in how close we are and how often we interact. When we hosted convention in 2012 it was often remarked upon how close we are. Our theme while not pertaining to music, embodies what we believe the relationships between members of Tau Beta Sigma and Kappa Kappa Psi should be. Our hope is that we can encourage interaction and bonding between all chapters in our district.

We hope to be able to offer performances from several student ensembles that embody the blending of our chapters ensembles that including but not limited to:

- String Theory Quartet
- Brass Choir
- Video Game Music Ensamble
- Winter Drum Line
- Sax Choir

During Registration and Free Time we would offer group activities such as:

- Yard Jenga
- Sweedish Twister
- Ninja
- Olympics (We typically do section, but we would probably make this an event where you needed a certain Kappa to Tau Ratio)
- Human Knot
- And many more

Ensembles and Clinics:
Our Chapters would like to host the following clinics:

- Reading Band
- Guard Clinic (Student Lead)
- Jazz Reading Band
- Drum Line Clinic (Student Lead)
- Pep Band Reading Band (Student Lead)

Our band director and sponsor already intend to attend convention if we do host and would enthusiastically direct any band we have, especially if he is allowed to make sarcastic remarks.

Our librarian is in the chapters as well as her assistants, they would be absolutely thrilled to make copies and help to oversee the passing out of music during any of the reading bands!

We are attaching (after the activity reports) a copy of our equipment list, although we will also have the ability to borrow from the area high schools if need be.

Fall Activity Report *for Delta Xi Chapter*

TBΣ
Author
Elyse Nicole Carter
Status
Transaction Completed
Created
Nov 22, 2015 11:21pm
Updated
Nov 24, 2015 8:14am
Deadline Status
On-Time
Chapter Status
Active

Completed

This submission has been completed and processed. No further action is required.

Chapter Information

Chapter
Delta Xi TBΣ
District
Midwest
School
Missouri University of Science and Technology

School Year

:
2015

Mailing Address

Country:
United States
Address:
127 Castleman Hall
400 W. 10th St.
Rolla, MO 65409-0001

Physical Address

Country:
United States
Address:
127 Castleman Hall
400 W. 10th St.
Rolla, MO 65409-0001

Contact Information

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Phone:
573-341-4185

Sponsor

Name:
Mr. David Lewis Cress
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132 Castleman Hall
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City:
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State:
MO
Zip Code:
65409
Phone:
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Director of Bands

Name:
Mr. David Lewis Cress
Country:
United States
Address 1:
132 Castleman Hall
Address 2:
400 W. 10th St.
City:
Rolla
State:
MO
Zip Code:
65409

Phone:
573-341-6837
Email:
cressdl@mst.edu

Officers

Officer Election Date:
9/1/2015
President:
Elyse Nicole Carter
Vice President:
Alec Schlotzhauer
Recording Secretary:
Elizabeth Gaa
Corresponding Secretary:
(n/a)
Treasurer:
Laura Jean Pirrone
Alumni Secretary:
(n/a)

National Obligations

Number of Active Members' Dues Paid:
33
Number of Conditional Members' Dues Paid:
3
Number of Associate Members' Dues Paid:
(n/a)
Number of Initiates Registered This Fall:
19
Number of Honorary Members Registered This Fall:
7

Activities/Operations

Describe how your chapter participates in the National Programs of the Sorority:
We have a couple members who audition for the National Intercollegiate Band and one who did for this past year. We also participate in the Focus on Five Campaign. In the past we have had Tau Beta Sigma members go to National Convention as well.
Identify and describe ways your chapter might improve this year:
We have started to fall behind in participation on the National and District level. I believe that we can improve that this year and this coming spring semester. I am hopeful it will be achieved. I also feel like we can work better with our Kappa brothers in making sure our band program is the best it can be.
Describe the frequency of interaction between your chapter officers and your sponsor:
Our sponsor is our current Director of Bands. That being said, he interacts very frequently with not just our officers but all of our members. He is a very active person in our band program and makes sure to communicate everything that is going on with the school with Tau Beta Sigma as well. As President, I probably speak with him every day about the happenings.

Membership Education

Did your chapter have a membership class this fall? If no, you may skip the Membership Education Syllabus section below and submit your report.:

1

Did you initiate your new members before December 1st?:

(n/a)

Please provide examples of how your chapter actively recruits potential new members in the bands on your campus:

At the beginning of the fall semester, we hold rush events where we invite new band members to see who is in the chapter and what we do. We open up not just socials but also service events such as cleaning the band room, to see who truly holds the ideals of our sisterhood. This has proved to be a very effective activity and we have had much success with attendance.

Describe a membership education activity that best promotes the Ideals of Tau Beta Sigma:

During our second membership class, we go over the cheers and songs. The reason we go over them is because we feel like, through music, you can appreciate what it means to be a sister more than just words. We have the actives sing along with recordings while the Prospective Members read along and sing if they want. We feel like they truly feel what it means to be a sister by hearing the words and feeling the music.

Describe the manner in which your chapter has facilitated the required Hazing Workshop and the date it was completed:

The Hazing Workshop was completed on November 15h 2015. During this workshop, we allow the Prospective members to "haze" the actives in a seen that they show us what they think could be considered hazing. We also let them know who they can tell in case of hazing and never to be afraid to report it.

Membership Education Syllabus

Name of Activity:

Class 1

Date:

11/1/2015

Location:

Castleman Hall Band Room

Purpose:

We used this class to explain what Tau Beta Sigma is about. We introduced the mission statement, our purposes and responsibilities, and also introduced their service project and requirements before initiation.

Additional Description:

One of the big things we introduce at the first meeting is The Eight Essential Factors and The Five Qualities. These are really important so we emphasize this and have them memorize them for the quiz that week.

Name of Activity:

Class 2

Date:

11/8/2015

Location:

Castleman Hall Band Room

Purpose:

The officers are introduced during this class and they learn about the National Intercollegiate Band as weld as our symbols, jewelry and cheers/songs.

Additional Description:

We had our second quiz over the 8 and 5. There was also homework due covering District and National information.

Name of Activity:
Class 3 - Hazing Workshop
Date:
11/15/2015
Location:
Castleman Hall Band Room
Purpose:
We do a Hazing Workshop so they know that hazing is hazing and it can come in any form.
Additional Description:
We let them show us examples of what they consider hazing and so they know that it can be anything. We also mentioned the rules against substance abuse and talked about our Constitution and Robert's Rules of Order.

Name of Activity:
Class 4
Date:
11/29/2015
Location:
Castleman Hall Band Room
Purpose:
We introduce national, district, and chapter history so they know where it all started.
Additional Description:
Our last memorization quiz is this week and we quiz over the Greek Alphabet.

Comments

- Aaron Matthew Moore
  Changed status from *DOB Approved, Submitted to Headquarters* to *Transaction Completed*

  System changes applied.
  11/24/2015 08:14:21
- Mr. David Lewis Cress
  Changed status from *Submitted for Sponsor Approval* to *DOB Approved, Submitted to Headquarters*

  Deadline status set to *On-Time*.
  11/24/2015 07:03:14
- Elyse Nicole Carter
  Changed status from *Draft* to *Submitted for Sponsor Approval*
  11/23/2015 22:47:18

Fall Activity Report *for Delta Gamma Chapter*

ΚΚΨ

Completed

This submission has been completed and processed. No further action is required.

Chapter Information

Chapter

Delta Gamma ΚΚΨ

District

Midwest

School

Missouri University of Science and Technology

Mailing Address

Country:

United States

Address:

127 Castleman Hall
400 West 10th St.
Rolla, MO 65409

Physical Address

Country:

United States

Address:

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Contact Information

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Sponsor

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Dr. Jeffery Wilfred Schramm

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State:

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Director of Bands

Name:

Mr. David Lewis Cress

Country:

United States

Address 1:

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Address 2:

Missouri University of Science and Technology

City:

Rolla

State:

MO

Zip Code:

65409

Phone:

573-341-6837

Email:

cressdl@mst.edu

Officers

Officer Election Date:

4/23/2015

President:

Jacob Ray Nall

Vice President:

Robert Ewing Kinney

Recording Secretary:

Taren Machelle Leeds

Corresponding Secretary:

(n/a)

Treasurer:

Denise Marie Minard

Alumni Secretary:

(n/a)

National Obligations

Number of Active Members' Dues Paid:

39

Number of Conditional Members' Dues Paid:

(n/a)

Number of Associate Members' Dues Paid:

(n/a)

Number of Initiates Registered This Fall:

(n/a)

Number of Honorary Members Registered This Fall:

(n/a)

Activities/Operations

Describe the service, social, financial, musical and leadership projects undertaken by your chapter this fall that have promoted the purposes of Kappa Kappa Psi:

Name of Activity:

Weekend Monitoring

Date:

9/5/2015

Location:

Castleman Hall

Description:

On every Saturday and Sunday, members would volunteer from 1-5 PM so that students could come and practice in the band room or practice rooms.

Name of Activity:

Room Cleaning and Music Library Organization

Date:

12/5/2015

Location:

Castleman Hall

Description:

Jointly, Kappa Kappa Psi and Tau Beta Sigma cleaned, organized, and took inventory of the band room, music library, instrument closet, and chapter closet. We did this to remove the clutter that had been building up and make a better environment for rehearsals.

Name of Activity:

Grill-Out Fundraiser

Date:

10/12/2015

Location:

S&T Campus

Description:

Jointly, we sold food (brats, burgers, hot dogs, and chips) and drinks to students and faculty on campus. We also acquired a new grill that was easier to maintain and cook quicker, so that more food could be produced in a safer manner than previous years.

Name of Activity:

Leaf Raking Fundraiser

Date:

11/17/2015

Location:

Rolla Community

Description:

Jointly, members of the chapters were payed to rake leaves for members of the Rolla community. Flyers and emails were sent out to the community to promote our fundraiser.

Name of Activity:

Halloween Party

Date:

10/30/2015

Location:

Havener Building

Description:

Jointly, a dress-up Halloween party was held for all band members to come and enjoy. There was food and refreshments, as well as a dance floor for people to enjoy.

Name of Activity:

Marching Band Fruit

Date:

9/12/2015

Location:

Allgood Bailey Stadium

Description:

After the Miner Marching Band halftime performance, apples and bananas would be distributed by chapter members for all members to enjoy.

Name of Activity:

Wardrobe Closet Work

Date:

9/12/2015

Location:

Castleman Hall

Description:

Jointly, members would work in the wardrobe closet to fit and hand out uniforms and tuxedos on all performance days. The workers also sewed numbers into the Tuxedo jackets and pants, so that better track could be kept of them.

Name of Activity:

James Bond Social

Date:

11/6/2015

Location:

Castleman Hall

Description:

The brothers of Kappa Kappa Psi held a movie social in the band room to watch Skyfall. Later in the day, there was a James Bond themed Banquet, so this helped promote the banquet.

Name of Activity:

Concessions Fundraising

Date:

11/17/2015

Location:

AllGood Bailey Stadium

Description:

During basketball games, members of the chapters would work in the concession stand to sell food and drinks. A portion of the sales would be given to the chapters for our work. After every game, the volunteers would also clean up the concession room.

Name of Activity:

Nursing Home Performance

Date:

12/5/2015

Location:

Rolla Presbyterian Manor

Description:

The chapters went to the Presbyterian Manor and sang holiday songs to the elderly. Playing instruments was decided against because it gets too loud, as witnessed from past performances.

Name of Activity:

Concert Snacks

Date:

11/15/2015

Location:

Leach Theatre

Description:

Jointly after every concert, members would set up a table with refreshments and snacks for people who attended concerts.

Describe the activities your chapter has undertaken that have promoted college bands:

Name of Activity:

Kappa Kappa Psi Gear Day

Date:

9/3/2015

Location:

S&T Campus

Description:

On the first Thursday of every month, Brothers would wear Kappa Kappa Psi letters or merchandise to help promote the name of our chapter.

Name of Activity:

Concert Promotions

Date:

11/15/2015

Location:

S&T Campus

Description:

Jointly for all concerts, the PR committee would produce flyers and would send out emails to promote the upcoming performances to the community.

Name of Activity:

Band Banquet

Date:

11/6/2015

Location:

Havener Building

Description:

Jointly, a James Bond themed banquet was held that welcomed all band members to attend. At the banquet, awards were given out to outstanding band members and graduating seniors were recognized for their hard work.

Describe the activities your chapter has done to celebrate Kappa Kappa Psi's National Month of Musicianship in November:

Name of Activity:

Music Merit Badge

Date:

11/21/2015

Location:

Castleman Hall

Description:

Jointly, members worked to have a Music Merit Badge day for boy scouts who needed this badge. We talked with Troop leaders in the area, so that they could inform their troops. We had planned to perform for the scouts, but unfortunately, the troop leaders didn't inform their troops and no one came to participate. We are still hoping to do an event like this in the future.

Name of Activity:

Music Trivia Night

Date:

11/14/2015

Location:

Havener Building

Description:

The Music Committee of Kappa Kappa Psi did a music trivia night for our brothers and our sisters of Tau Beta Sigma. This event was used to promote musicianship and knowledge of music.

Membership Education

Did your chapter have a membership class this fall? If no, you may skip the Membership Education Syllabus section below and submit your report.:

1

Did you initiate your new members before December 1st?:

(n/a)

Please provide examples of how your chapter actively recruits potential new members in the bands on your campus:

In the beginning of the semester, Kappa Kappa Psi and Tau Beta Sigma work together to familiarize incoming students with the bands programs and what the chapters do for the University by holding socials during our Opening Week. After that we hold one more joint social, a BBQ and pool social, to introduce the chapter members and our positions. After that, we hold separate socials, such as an Outdoors Game Social, and held open meetings for potential new members to learn how we operate and what we discuss.

Describe a membership education activity that best promotes the Five Purposes of Kappa Kappa Psi:

A team building workshop was done with the membership candidates of Kappa Kappa Psi and Tau Beta Sigma that was used to promote having to work together in order to achieve success. This promotes our Fifth Purpose because they grew closer bonds to one another, as well as cooperation between their sibling chapter.

Describe the manner in which your chapter has facilitated the required Hazing Workshop and the date it was completed:

Before we voted on who should receive bids for Kappa Kappa Psi, we discussed our policy on hazing, as well as examples of hazing. This was done October 1st, 2015.

Membership Education Syllabus

Name of Activity:

1st MEP

Date:

11/4/2015

Location:

Castleman Hall

Purpose:

Introduction to Kappa Kappa Psi and responsibilities of membership.

Additional Description:

This lesson gave our Membership Candidates an overview of Kappa Kappa Psi and what our purpose as a National Honorary Fraternity is. It also informed them what would be expected of them during their time as candidates and what would be expected of them upon initiation and after.

Name of Activity:

2nd MEP

Date:

11/18/2015

Location:

Castleman Hall

Purpose:

Educate the structure of Nationals and the structure of each District.

Additional Description:

This lesson educated the Membership Candidates about the roles of Nationals, where Headquarters is located, what the leadership positions are, and how they benefit our chapter. The number and locations of the Districts were also taught, as well as the role of districts, the leadership positions, and how our district benefits our chapter.

Comments

- Aaron Matthew Moore

Changed status from *DOB Approved, Submitted to Headquarters* to*Transaction Completed*

System changes applied.

01/11/2016 09:34:42

- Mr. David Lewis Cress

Changed status from *Sponsor Approved, Pending DOB Approval* to *DOB Approved, Submitted to Headquarters*

Deadline status set to *Late*.

01/08/2016 16:35:49

- Dr. Jeffery Wilfred Schramm

Changed status from *Submitted for Sponsor Approval* to *Sponsor Approved, Pending DOB Approval*

01/08/2016 13:34:52

- Mr. Jacob Ray Nall

Changed status from *Draft* to *Submitted for Sponsor Approval*

01/07/2016 22:54:31

Wind Instruments

Instrument	Euphonium	Marching Baritone	Piccolo
Baritone- Bell Front	Euphonium	Marching Baritone	Piccolo
Baritone- Bell Front	Euphonium	Marching Baritone	Piccolo
Baritone- Bell Front	Euphonium	Marching Baritone	Piccolo
Bass Clarinet	Euphonium	Marching Baritone	Piccolo- concert
Bass Clarinet	Flugelhorn	Marching Baritone	Piccolo- Concert
Bass Clarinet	Flugelhorn	Marching Baritone	Saxophone - Alto (Eb)
Bass- Electric	Flugelhorn	Marching Baritone	Saxophone - Alto (Eb)
Bassoon	Flute	Marching Baritone	Saxophone-Alto (Eb)
Bassoon	Flute	Mellophone	Saxophone - Alto (Eb)
Bassoon	Flute -Alto	Mellophone	Saxophone - Alto (Eb)
Clarinet	Horn - Double	Mellophone	Saxophone - Alto (Eb)
Clarinet	Horn - Double	Mellophone	Saxophone - Baritone (Eb)
Clarinet	Horn - Double	Mellophone	Saxophone - Baritone (Eb)
Clarinet-Alto (Eb)	Horn - Double	Mellophone	Saxophone - Baritone (Eb)
Clarinet (A)	Horn - Double	Mellophone	Saxophone - Soprano (Bb)
Clarinet (C)	Horn - Double	Mellophone	Saxophone - Tenor (Bb)
Clarinet (Eb)	Horn - Double	Mellophone	Saxophone - Tenor (Bb)
Clarinet- Contra Alto (Eb)	Horn - Double	Mellophone	Saxophone - Tenor (Bb)
Clarinet- Contra Bass	Horn - Double	Oboe	Sousaphone
Cornet	Horn (Single)	Piccolo	Sousaphone
English Horn	Horn (Single)	Piccolo	Alto Sackbut (F)

Trombone	Contra (shoulder Cannon)
Trombone	Contra (shoulder Cannon)
Trombone	Contra (shoulder Cannon)
Trombone	
Trombone	
Trombone	
Trombone	
Trombone	
Trombone	
Trombone -Valve	
Trombone Double Bass	
Trombone Double Bass	
Trombone Double Bass	
Trombone Double Bass	
Trombone Single Bass	
Trumpet (C)	
Trumpet (C)	
Trumpet (C)	
Trumpet (Eb)	
Trumpet (Eb)	
Tuba	
Tuba	