

Kappa Kappa Psi

Minutes of the Midwest District Convention 2016

Opening Joint Session: April 8th, 2016 @ 6:15 PM

- Call to Order (Let the record show that we are starting on Kappa Time) at 6:21 PM
- Introductions [ask for snaps rather than claps]
 - District Councils and Governors/Counselor
 - Councils
 - Tony Falcone - Governor
 - Denali Pearce-Alt - Governor
 - Leslie Gartin - Midwest District Counselor
 - Zack Rebarchek - Midwest District Counselor
 - National Dignitaries
 - Adrienne Rall - TBS National Vice President for Special Projects
 - Erika Pope- TBS National Vice President for Communication & Recognition
 - Lisa Croston - TBS Board of Trustees
 - Amanda Dickson - TBSAA
 - Marco Krcatovich- KKPsi National Vice President of Programs
 - Zac Humphrey - KKPsi National Vice President for Student Affairs
 - Christine Beason - KKPsi National Immediate Past President
 - Sarah Casias - KKPsiAA
 - MWD Alumni Association
 - Nic Rorrer - President
 - Shalyn Guthery - Vice President of Membership
 - Neil Siemers - Vice President of Special Projects
 - Becky Brittenham - Secretary/Treasurer
 - Kevin Berry - Webmaster
 - Other VIPs in Attendance
 - Dr. Duane Bierman - Director of Bands, UNK
 - Wendy McCann - Past Counselor

- Lance Rall - Workshop Presenter
 - Nathan Lafeber - Reading Band Conductors
 - Jason Doerbush -
- Call for distribution of 2016 Convention Host bids
- Host Chapter Announcements/Information
 - Wifi is whatever open network is strongest - no password needed
- MWDAA Announcements/Information - Nic Rorrer, MWDAA President
 - Graduating Senior Award and Ritual Scholarship Awards due 9 AM tomorrow
 - Graduating Senior Lunch will be at UNK Room 264
 - Penny Wars! Get to pie a District Officer
- Opening Announcements
 - QR Codes/Survey!
 - Musical Bingo! Entered into a drawing for giftcards
 - Website Resources
 - For alumni or actives who did not receive a 2015 MWD T-shirt, Adam Pallas has them - get them between joint and separates
 - Record Video Messages! For NCD and Western District, whose conventions are also today!
- Recess until April 10th, 2016 @ 10:15 AM

Opening Separate Session: April 8th, 2016 @ 6:45 PM

- Call meeting to Order (We're starting promptly) at 6:48 PM
- Open with playing a song (5 min)
- Introduce National people
 - Marco Krcatovich II - KKPsi National Vice President of Programs
 - Zac Humphrey - KKPsi National Vice President for Student Affairs
 - Christine Beason - KKPsi National Immediate Past President
 - Nic Rorrerr - MWD AA President
 - Sarah Casias - KKPsiAA
- Call for Awards Packets
- Seating of the Delegates (20 min)
 - Rotation starts with: Beta
 - All delegates: get their name, and THEIR chapter
 - Beta: Alpha Theta: Nicole Janitell - Beta will be arriving later

- Xi: Sarah Person
- Alpha Theta: Shannon Wienke
- Alpha Iota: Abigail Gibson
- Alpha Nu: Matthew Fox
- Beta Tau: Xi: Kalee Waldron - Beta Tau will not be here at all
- Gamma Delta: Adrian Campos
- Delta Gamma: Epsilon Psi: Aidan Williams - Delta Gamma is maybe coming?
- Delta Xi: Tara Lierz
- Epsilon Pi: Alpha Theta: Kim Hilliard, Alpha Theta will be Helen Brewer - Epsilon Pi is coming later
- Epsilon Psi: Jordan Burgin
- Epsilon Omega: Meghan Coughlin
- Eta Zeta: Iota Omega: Nell Bender, filling in for Iota Omega: Micah Easty - Eta Zeta is coming?
- Eta Pi: Kayla Jansen
- Eta Upsilon: Epsilon Psi: Ryker Mitchell - Eta Upsilon should be coming
- Theta Rho: Deandre Teamer
- Iota Psi: David Morrison
- Iota Omega: Carlyn Hill
- Kappa Alpha: Adam Peterson
- Kappa Delta: Victoria Garrett
- Kappa Iota: Lauren Milbourn
- Rotation ends with: Alpha Theta
- Next year's rotation begins with Alpha Iota
- Materials received by Delegates:
 - Placards
 - Robert's Rules Cheat Sheets
- Announcements
 - Convention Business is on the website
 - District Awards are due by the end of this session
- Meet the Candidates Session
- Recess until Sunday, April 10th, 8:00am

Separate Session #2: April 9th, 2016 @ 2:45PM

- Town Hall Meeting
- Present Candidate slate
 - President: Floyd Pierce
 - Vice President: Tenea Fabray

- Secretary Treasurer: Sarah Person
- Member-at-Large: Jordan Burgin

Final Separate Session #3: April 10, 2015 @ 8:00 AM

- Call to Order 8:08 am
- Called meeting at 8:08 am
- Seating of delegates not here in opening session
- -Lief Erickson-Beta
- -Joseph Trammel-Eta Upsilon
- -Colleen Cesaretti-Eta Zeta
- -Max Dunlap-Epsilon Pi
- -Tyler Hinrichs-Iota Psi
- -Jacob Nall-Delta Gamma
- Move to approve 2015 Minutes
 - Epsilon Psi 1st
 - Eta Upsilon 2nd
 - Motion Passed
- Service showcase
 - Alpha Iota
 - Motion to move my by acclamation
 - Epsilon Pi 1st
 - Epsilon Omega
- Committee and officer reports

Member at Large Report

Brothers of the Midwest District of Kappa Kappa Psi,

Being Member at Large has been such a rewarding, fun, and awesome experience. Although I have been Member at Large for two months (A VERY SHORT TWO MONTHS), I have gotten a lot out of this position. This position is something that I never actually saw myself doing when I ran for District Council last year. The traveling is something that had actually turned me off from this position, because I honestly did not think that I would have had the time to commit to it. But when the position opened up at the beginning of this year, I was encouraged to apply. I am 1000% glad that I had done so. I have gotten to work with an amazing group of people, not only in the Kappa Kappa Psi district council, but the Tau Beta Sigma district council as well.

Getting to do chapter visits was an eye opening experience. Even though it was not required of me, I planned on doing one chapter visit before convention. I ended up doing three, which were to Eta Pi (University of Northern Iowa), Epsilon Pi (Kansas State), and Delta Xi (Emporia State). Getting to see how these three chapters worked and ran things was interesting, and it was fun getting to compare them along with my home chapter. I made connections with these brothers, although I was only with them 5 hours' maximum, I was always sad to leave their chapters, just because I felt the

brotherhood that strongly. Even though I was not really into the position when I ran last spring, it has completely done a 180 on me, because chapter visits are, in my opinion, the best part of this position.

This district convention, I was in charge of all the programs and awards, as well as advising for the Programs and Awards Committee. When meeting with the Programs Committee, we went over 8 awards packets, and decided winners for each award. We also made charges to the 2017 Programs Committee, many of which are new and efficient things. I could not thank enough Sarah Person, my committee chair, along with the committee itself for making advising fun and simple.

The charges I have for the 2016-2017 Member at Large are as follows:

- Edit awards as see fit.
- Add awards into the awards packet intended for District Convention in 2017.
- Have awards made prior to convention. Consider awards beyond a piece of paper (Plaques, trophies, etc).
- Create a layout for the awards that the 2016 Programs Committee had come up with, include into the awards packet.
- Be more involved with chapters beyond just email. Take the initiative to reach out to chapters to get to know them.
- Continue using the district Facebook pages, Instagram page, and Twitter page.
- HAVE FUN!

The charges I have for the 2016-2017 District Council are as follows:

- Consider doing at least one chapter visit of your choosing. Get to know chapters. Take the initiative in doing so.
- ALSO HAVE FUN!

I am extremely honored that the council saw something in me to want me to serve out the rest of the term with them by their side. This has been a highlight of my collegiate career, and has only put me on a solid road into my time as brother of Kappa Kappa Psi. Denali and Tony, thank you for being our District Governors, and I hope you were satisfied with my short two months as Member at Large. Tracy, Renee, and Adam. Thank you so much for taking me under your wings and let me grow and flourish with you. I am so thankful that I can not only call you all my brothers, but also my close friends that I can trust anything with. I love you all.

AEA.

Respectfully Submitted,

Tenea Fabray, 2016 Interim Member at Large.

Secretary/Treasurer Officer Report

Dear Brothers,

I love puns. So what better way to start then with one. As an Earth Sciences major, I think I rocked this year. But all jokes aside this year was an absolute amazing experience. I became a lot of things this last year; Midwest District Sec/Treas, Beta Chapter President, and a section leader in my marching band all whilst doubling majoring. I learned that I have a lot of awesome interests and that that isn't always a bad thing but you must be able to juggle the craziness.

My journey began for this year with frantically putting together my packet for applying for office 2 days before it was due. Honestly not really believing I had a shot to make it in to a position. I trekked with Beta, (yes I did find them), across Montana, North Dakota and half of Minnesota to Minneapolis where my love for this organization all started in 2013. I went through the weekend of amazing bonding and brotherhood just hoping I may get slated for the position. I got more than I could ever have dreamed of in gaining three of the most amazing people in the world as my closest friends as well as Co-Officers.

We embarked on our crazy journey and hit a bunch of roadblocks throughout the year. We then gained another amazing brother to our team in January when Tenea was added to our family of officers and we prepared for the craziness that is District Convention never dreaming that I would have the chance to help put it on in front of everyone. I was scared and all sorts of happy to be back with my brothers where I could be my true self again.

Charges for the 2016-2017 Midwest District Secretary/Treasurer

- Expand on the fundraising ideas given by the ways and means committee
- keep up on all refunds before the 30 day time period
- try to travel to more events
- keep the district more updated on National opportunities

All in all, we had our roadblocks this year but I know that the 2015-2016 Midwest District Kappa Kappa Psi Council is like none other and I am super proud to have been apart of it. From Adam's never ending odd sayings, Renee's funny comments when she's tired, and always knowing if I needed a pick me up Tenea was there to cheer me up. Since I started on a pun I may as well end on one. So in closing, the sediment I have for this year is beyond measure and I know not to take it for granite.

Respectfully submitted,

Tracy Zuhoski
Associate Member-Beta Chapter
2015-2016 MWD KKPsi Sec/Treas

Programs Committee

Report of the Programs Committee

The 2016 Programs Committee was charged with the following:

1. Review the report of the 2015 Kappa Kappa Psi Programs Committee.
2. Charges from the 2015 MWD Convention:
 - a. Ensure all applications are complete and submitted in full by the start of the 2016 District Convention
 - b. Review, discuss and select the most qualified applicants for the 2016 MWD Awards
 - c. Review the notes from the 2015 committee and brainstorm improvements and clarifications to the current, existing awards
3. Revise awards to meet today's standards and add new awards if deemed appropriate
 - a. Clarify/update awards, revise/remove awards that are no longer applicable
 - b. Ensure awards match the doings of our chapters
 - c. Ensure awards are fair
 - i. Look specifically at the 5 Purposes awards - it currently appears as more like a District Involvement award
4. Add description to Service Showcase award - a lot of chapters do service that is not related to band, and this award should be BAND service
 - a. Can drives are fine, but not for service showcase
5. Investigate the inclusion of a scholarship from the MWD; consider the following:
 - a. The amount awarded
 - b. The criteria
 - c. The longevity of the scholarship and possible ways to fund its existence in the future
 - d. Coordination with the Ways and Means committee
6. Investigate awards during the year instead of just at Convention
 - a. Expand service showcase to share more service things - service showcase of the month? Small things are good too!
7. Investigate a year-long program to promote effective and meaningful connection across the District (see TBS MWD #4gr8r chapters)
8. Charge the District Council, District Officer(s), and 2017 Programs Committee as necessary.

The first matter of business approached was reading the awards packets. All packets were read and extensive note were taken on the applicants. Once all nominations were made known, the committee discussed the applicants by award.

The first award discussed was the Outstanding New Brother. There were five applicants for this award. James Cookinham was selected as the recipient.

The second award discussed was the Outstanding Musicianship Award. There were six applicants for this award. Fern Stevermer was selected as the recipient.

Then the Five Purposes Award was discussed. Four chapters had applications for this award. All applications met basic requirements. Though one chapter exemplified all five purposes. The Chapter selected to receive this award was Iota Omega.

The travel award was then discussed. Two chapters applied for this award. Miles were tallied and the winner was selected. Iota Omega was far in the lead with a grand total of 19170 miles.

Finally, the Representation award was determined. Convention attendance was obtained from the sign in desk, and attendance was compared with the total number of active brothers within individual chapters. Iota Psi was the winner of this award with 100% attendance.

The committee discussed the relevance and criteria of current award. All awards were deemed up to current standards. All award descriptions were determined to be clear. No changes or additions were made.

The committee then discussed the inclusion of additional awards to the packets. The committee determined to add a Best of Bands award. This will be a semester achievement award given to those chapters who go above and beyond. This will be determined by the chapters submitting an essay and letter of recommendation from their sponsor. These awards will be discussed by the programs committee and given out at the MWD Convention. Chapters will be allowed to apply for one per year (One semester).

The committee discussed clarification changes to the Service Showcase award. It was decided that printed packets would no longer be necessary, and instead packets will be made available on the district website. This will require the awards to be submitted electronically to the district council. The application deadline will be one week before opening separates. This will allow for time to put the awards on the website. Additionally, award description will be changed to specify that the service must be band relates. Award requirements will be altered to include a letter of recommendation from the service correspondent from the chapter.

Discussion of inclusion of scholarships ended in the conclusion that further discussion must be completed with the ways and means committee. It was decided that this would be charged to the next Programs Committee. They will need to discuss the inclusion of scholarships and fundraising to be able to provide those scholarships

Finally, the committee discussed the inclusion of a yearlong program to increase the communication between chapters. As the programs committee only meets once a year, it was decided to charge the District Council with the investigation of such programs.

The Committee charges the 2017 Programs Committee with the following:

1. Review the report of the 2016 Programs Committee.
2. Ensure all applications are complete and submitted in full by the start of the 2017 District Convention
3. Contact registration desk to receive member attendance for representation award
4. Charge the 2017 Programs Committee and District Officers as necessary.
 - a. Investigate inclusion of year long program to connect chapters (ie #4g8r chapters)
5. Investigate the inclusion of Social Media award by application looking at outreach through social media outlet

The Committee charges MWD Council with the following:

1. Investigate inclusion of year long program to connect chapters (ie #4g8r chapters)

Respectfully submitted,

Sarah Person, Xi, Chair

Advisor, Tenea Fabray, Iota Omega

Connor Sweeney, Xi

Nicole Janitell, Alpha Theta

John Langworthy, Eta Upsilon

Jacob Nall, Delta Gamma

Lief Erickson, Beta

Carlyn Hill, Iota Omega

Joseph Trammel, Eta Upsilon

Ways and Means Committee

- Motion to approve budget
- Eta Upsilon 1st
- Iota Psi 2nd
- Motion Passed

KKPsi Ways and Means Committee Report - 2015-2016

Members on the committee

Tracy Zuhoski-Beta-Committee Advisor
Morgan Lee-Delta Xi-Committee Chair
Kelcie Dahlby-Eta Zeta
Floyd Pierce-Alpha Iota
Tom Prickitt-Eta Upsilon
Sam Kennedy-Xi
Allison Thibault-Alpha Nu
Sarah White-Epsilon Psi
Deandre Teamer -Theta Rho

Charges for 2015-2016

District Council

- Make sure you are very clear with reimbursement requests especially when it does not concern traveling.

Secretary/Treasurer

- Send out a survey over the chapter travel fund.
- Add a requested amount section to the chapter travel fund application.
- Fundraising needs to happen.
- Apply for any grants from Nationals that the district is eligible for.
- Fundraise at National Convention

Ways and Means Committee

- Make sure to add notes to the budget to explain the amounts chosen.
- Review if \$300 for each of the positions of president, vice president, and secretary/treasurer is reasonable.
- For non-National Convention years, remember that the next will be more expensive and plan accordingly.
- Review the chapter travel grant.

What we discussed-

- Discussed Officer expense allotment
 - Sec/Treas Possible move to 200
 - rest stay the same
- Possible Scholarship Ideas
 - Composition Scholarship
 - 5 purposes scholarships
 - Musicianship scholarship
 - In need scholarship

- Budget
 - Okayed with slight changes
 - Changed Sec/Treas amount to 200 from 300 due to less travel
 - Added District Scholarship fund for 1000 due to 2 \$500 scholarships

- Scholarships
 - Musicianship
 - Audition video
 - Sent to district council with Deadline being February 1st
 - District Council decides top 5 to advance to be evaluated by the Programs committee at Midwest District Convention
 - Theme to be selected by council, encouraged to be switched yearly
 - Inclusive to all musicians
 - Max of 5 minutes

 - -In Need
 - -Provide a one page essay no limitations on font and margins but readability can be a factor
 - -District Council decides structure of award as they deem fit for that year
 - -District allots \$500 total in money for the scholarship, disbursement of funds up to discretion of District Council
 - -Deadline of December 1st to District Council, District Council provides response by February 1st

 - Fundraising
 - -t-shirts
 - -Possible profit share at each District Event
 - -in Community
 - -with Alumni
 - -Raffle
 - -50/50
 - -Silent Auction-Basket
 - -Pie the District Officers

Charges for the 2016-2017-

- Council

- Be responsible for reviewing the scholarship applications and processes as they come due as well as advertising them to the District
- Go over fundraising ideas as a council

- Sec/Treas
 - Review the District Travel Fund, specifically where and what it would allocate to
 - Ex.-District Days, Convention, General Travel, CLC, National Convention(if applicable)
 - Form a fundraising committee with volunteers from the District to help with the fundraising for the district
 - Review ways to fundraise in the District
 - Review possibility of Grants from Nationals for the District

- Committee
 - Review the charges from the 2015-2016 ways and means committee
 - Review budget of 2016-2017 making changes that deem appropriate
 - Review scholarship success
 - Review changes made to District Officer Travel Allocations
 - Review ideas for fundraising at district events and national convention
 - Charge the 2017-2018 MWD Sec/Treas with Fundraising at National Convention
 - Include National Convention expenditures in the 2017-2018 budget to help with getting chapters to National convention

Respectfully submitted

Morgan Lee, Delta Xi-Committee Chair
 Kelcie Dahlby-Eta Zeta
 Floyd Pierce-Alpha Iota
 Tom Prickitt-Eta Upsilon
 Sam Kennedy-Xi
 Allison Thibault-Alpha Nu
 Sarah White-Epsilon Psi
 Deandre Teamer -Theta Rho
 Tracy Zuhoski-Beta-Committee Advisor

Vice President Officer Report

Brothers of the Midwest District,

Everyone says this, but I can't believe how fast the time has gone. The term is winding down, and I have a lot to reflect upon.

One of my first priorities as Vice President was getting in contact with chapter Vice Presidents of Membership. I set up email newsletters to all of them and added them into the VP Facebook group, then invited them to submit their Membership Education Programs to me for feedback. Five chapters submitted their MEPs and I did my best to provide them with feedback that would help them create a strong class of new brothers.

Throughout the course of the year, I have had the opportunity to attend a plethora of District Events. At the Chapter Leadership Conference at Iowa State University, District Days at South Dakota State University, Wayne State College, and Missouri State University, as well as Mountain Day at Montana State University, I had the opportunity to create workshops both individually and with members of the Joint District Council. One of the most rewarding parts of District Days and other District Events was getting to speak to individual chapter members about what was going on in their chapters and bouncing around ideas to help them get unstuck and continue to grow.

There were several main topics I wanted to address throughout the year: leadership, brotherhood, and musicianship. These were the focuses of my programming for District Days and the resources I worked on increasing in the District Resources Dropbox. I used various methods to obtain new resources, including Google Forms shared with the entire District and brainstorming workshops at District Events. By the end of the year, I was able to create a few new resources on recruitment, education, continuing membership education, and leadership and get them uploaded to the Dropbox.

While I'm happy to have put together as many resources and workshops as I did, I have so many more ideas and regret that I was unable to get to all of them. My time as a District Officer has given me so many opportunities to build my vision as a leader, and despite no longer holding an office position, I hope to still find a way to give these ideas back to Kappa Kappa Psi.

My charges for the upcoming year are as follows:

Charges to the 2016-2017 Vice President

- Create a timeline for your ideas and what you want to achieve throughout your term. Be specific on how you're going to get these things done and hold yourself accountable to getting them done on time.
- Continue to offer an MEP review service for chapter VPMs and update the MEP Database on Dropbox as you receive materials. Keep in contact with VPMs and help them with their membership as needed.
- Spread awareness of the Resources on the website and the Dropbox. Update and maintain the Dropbox with materials you find or create.
- Work with the Joint District Councils to create programming for District Events that will benefit the entire District.
- Foster membership throughout the District by reaching out to chapters, getting them reconnected to the District, and helping them with membership programs.
- Read and consider the ideas proposed in the Communication and Outreach Report to improve communications between yourself and the District.
- Keep in contact with other District Officers. The VPSA Hangouts are a great way to do this and stay in contact with National Officers.
- Keep a record of what you do throughout the year to pass on to the next District Officers.

Charges to the 2016-2017 District Council

- Create a communication plan for yourselves and for the District. Try to simplify communications as much as possible.
- Set deadlines for projects and hold each other accountable to what you agree to.

Charges to the Brothers of the Midwest District

- Get involved. Reach out to other chapters and exchange ideas, write articles for the Midwest Notes, run for office or talk to current officers and see what it is like. You get out of the District what you put into it.
- Be responsive to District Officer communications. We want your input! If we reach out to you, we mean it.

Throughout this busy and exciting year, I have not been alone. Thank you to my home chapters of Iota Omega and Theta Xi for the constant support and friendship. Thank you to Zac for keeping the District Officers from around the nation connected and exchanging ideas. Infinite thanks to Tony and Denali, whose advice has been invaluable and whose confidence in us has been so empowering. There's nothing more encouraging than knowing someone who you so greatly respect believes in you.

Thank you to Sam Box, Marissa, Laura, and Aaron for being such wonderful council counterparts and for all of your advice. Most of all, thank you to Adam, Tracy, Ben, and Tenea, who have been my rock, my sunshine, and the wind through my sails throughout this entire year. You guys are amazing.

Finally, I cannot thank all of YOU enough for giving me the honor of serving as your Vice President this past year. It's been a fantastic experience and I hope you got some value out of it. Keep on striving for the highest, and I can't wait to see what you do in the future.

Respectfully submitted,
Renee Rathjen
2015-2016 Midwest District Vice President
Kappa Kappa Psi - Iota Omega Chapter
Iowa State University

Jurisdiction Committee Report

The 2016 Kappa Kappa Psi Jurisdiction Committee was charged with the following:

1. Review the 2015 Jurisdiction Committee Report
2. Review Constitution for grammar, clarity, and consistency errors
3. Work with all committees for proposed amendments
4. Review the changes to Article 8 of the Joint Bylaws pertaining to District Events
5. Review Article 6 of the Joint Bylaws pertaining to the District Listserv

The Kappa Kappa Psi Jurisdiction Committee met on Friday, April 8, 2016 and Saturday, April 9, 2016. We discussed the recommendations made by the Midwest District Council and made changes as we thought necessary. We also met with the Tau Beta Sigma Jurisdiction Committee, and worked to propose amendments to the Joint Bylaws. Our main goals as a joint committee were to change the description of the Programs Committee, change the name of the Publications Committee to the Communication and Outreach Committee to match these changes, and make sure the wording was consistent throughout, particularly in regards to the name of the Midwest District Joint Executive Council.

Changes needing a vote:

- **Article I Section 7- Change to match the Anti-discrimination clause in the National Constitution**
- **2.1.04- Change to "...a majority of the remaining Executive Committee."**

- **2.1.05.1- Replace “Midwest District website host chapter” with “Executive Committee”**
- **2.1.06- Add “A majority vote of the delegates shall...”**
- **2.1.09- Replace “coordinating District Convention” with coordination of district events”**
- **2.1.10- Change to “The Midwest District Vice President shall, in the absence of the Midwest District President, preside at the meetings of the Midwest District. The Vice President shall be the designated membership officer of the Midwest District and shall be responsible for fostering membership throughout the District. The Vice President shall be responsible for assisting the National Council with the external expansion of the Midwest District, including Prospective Members, New Member Colonies, and Colonies of Reactivation. The Vice President will assist active chapters with membership retention as needed. The Vice President shall act as the Sergeant at Arms at district meetings. The Midwest District Vice President shall be the first alternate delegate to the National Convention and shall assist the Midwest District President and Governor(s) in any way possible.”**
- **2.1.12-Change to. “...publish all award guidelines at least thirty (30) days before District Convention.” And remove “active” from the last sentence**
- **2.1.13- Change “insure” to “ensure”**
- **2.1.18- Replace “thirty days (30)” with “fourteen days (14)” and add “...is required within fourteen (14) days) to...” to the last sentence**
- **2.1.20- Change to “... thirty (30) days after the transaction...”**
- **2.3.01- Add “site” between “convention” and “shall” in the last sentence**
- **2.3.02- Change to “A report containing a convention site recommendation will be made by the Convention Site Committee.”**
- **2.3.03- Change “the Midwest District Joint Executive Committee” to “the Midwest District Governor(s)”**
- **2.3.06- Add “...written notice of the meeting must be...”**
- **2.5.01- Remove “Programs” and change “Publications” to” Communication and Outreach”**

- **2.5.05- Add "...may be made from the pool of candidates by an..." and change last sentence to "The interview process will be open to all official delegates of the fraternity, all other parts of the nominations committee meetings shall be closed."**
- **2.5.06- Change to "...budget from the current District Convention to the next..."**
- **2.8.01- Add "...Awards, and other awards as determined by the Kappa Kappa Psi Midwest District Member-at-Large." to the end**
- **2.8.02- Change "Programs Committee" to "Midwest District Member-at-Large"**
- **Section 9- Change to "For all operations concerning joint chapters refer to the National Constitution and the Joint Midwest District Bylaws."**

The Committee charges the 2017 Kappa Kappa Psi Jurisdiction Committee with the following:

1. Review the report of the 2016 Jurisdiction Committee.
2. Charge the 2018 Jurisdiction Committee and District Officers as necessary.
3. Review Constitution for grammar, clarity, and consistency errors
3. Work with all committees for proposed amendments
4. Update the Section on Mail Ratification

The Committee charges The Midwest District at Large with the following:

1. Keep a scrapbook and archives as outlined in 2.12. This can be an online scrapbook.

Respectfully submitted,

Victoria Garrett, Kappa Delta, Jurisdiction Committee Chair
 Alexander Fox, Alpha Nu, Member
 Gabe Haberman, Iota Psi, Member
 Amy Sullivan, Kappa Alpha, Member
 Aidan Williams, Epsilon Psi, Member
 David McKinney, Xi, Member
 Sarah Wagelie, Epsilon Omega, Member
 Zac Humphrey, National VPSA, Adviser

- Motion to accept changes
- Beta 2nd
- Motion passed

Nominations Committee Report

Saturday, April 9th, 2015

**8:01am Meeting called to order by chair, Max Dunlap
Shannon Wienke of Alpha Theta was appointed as Secretary**

Committee Members:

Max Dunlap – Epsilon Pi
Kayla Jenson – Eta Pi
Laura Gentry – Eta Zeta
Jessica Hinojosa – Alpha Nu
Meghan Coughlin – Epsilon Omega
Sarah Smith – Kappa Delta
Bailey Dawson – Eta Upsilon
Shannon Wienke – Alpha Theta

Advisor: Denali Pearce-Alt – Epsilon Psi, MWD Governor

Pre-Convention

A lot of planning went into this committee before convention started, because Denali and I were both unable to be at the opening committee meeting. The interview schedule was set before convention began, and sent out to the candidates by myself in the week leading up to convention.

Interview Schedule

All candidates will be interviewed over a 10-12 minute period beginning at 9:00am. Interviews were scheduled based on office, and also considering district committee assignments.

9:00am - Tenea Fabray
9:12am - Lindsey Lippincott
9:24am - Jordan Burgin
9:36am - Floyd Pierce
9:48am - Sarah Person

Eligibility

Reviewed eligibility requirements for district officers (2.1.05, 2.1.05.1, 2.1.05.2). We have five candidates for four positions.

2.1.05 To be a qualified district officer candidate, one must submit a letter of recommendation from the candidate's director of bands or chapter sponsor, a letter of recommendation from the candidate's chapter, a résumé, and a platform;

2.1.05.1 In electronic form to the district governor(s) and the Midwest District website host chapter no less than fourteen (14) days prior to the opening of the Midwest District Convention for assembly of a candidate webpage.

2.1.05.2 In physical form to the Nominations Committee by the end of the First Day of the Midwest District Convention.

The district council suspended bylaw 2.1.05.1 this year, due to the low number of packets submitted by the deadline. An extension of one week was put into place, which allowed candidates to submit a packet no less than seven days prior to the opening of convention.

All five candidates have met the requirements, turned packets in on time, and presented paper copies at convention. All five candidates are eligible.

Conflicts of Interest

None.

Interview Questions

The committee discussed questions to ask the candidates and decided on the following questions:

General Questions:

- Why did you decide to run for this position?*
- How much time will you be able to dedicate to this position?*
- Why do you think you're the best candidate for the position in which you are running for?*
- Can you share a weakness of yours and explain how you will work to overcome it?*
- Are there any positions that you would not accept a nomination for?*

President:

- How do you perform under pressure or stress?*

Vice President:

- In your own chapter, how have you fostered membership?*
- As Vice President, you are also the district Sergeant at Arms. How comfortable are you with parliamentary procedure?*

Sec/Treas:

- How would you improve the district budget management?*

MAL

- What are your plans for communicating with chapters throughout the district?*

Discussion of Candidates and Packets

The committee had read through and took notes on all of the packets before convention started, so we were able to start with discussion right away. We discussed the strengths, weaknesses, and platforms of each candidate, as well as the responsibilities of each office. We finished our discussion well in advance of the interviews, so we went back and added some questions we wanted to ask the candidates, now that we knew their platforms and prior experience.

Interviews

Interviews started at 9:01am. The format that we used for the interviews allowed 3 minutes for the candidates to explain their platform, and then 7 minutes for questions from the committee. The interview for Lindsey Lippincott was moved to the lower level to facilitate an injury. Interviews ended at 9:54am.

Post-Interview Discussion

The committee discussed the platforms that the candidates highlighted in their interviews, as well as the qualifications of each candidate. During this discussion, we created our recommended slate for district officers.

Final Slate

After much deliberation and consideration, we recommend the following slate:

President: Floyd Pierce

Vice President: Tenea Fabray

Secretary/Treasurer: Sarah Person

Member-at-Large: Jordan Burgin

Charges

We would like to make the following charges:

Midwest District Council:

- Uphold the platforms on which you ran.
- Develop individual workshops that you can present as a chapter or district day throughout the year.
- Support one another and help each other reach your goals.
- Improve communication throughout the district both between chapters and between district council and chapters.

President:

- Oversee and assist the other district officers in their duties.

Vice President:

- Foster communication throughout the district.
- Continue updating the MEP database and raise awareness across the district of the dropbox database.

Secretary/Treasurer:

- Keep a balanced budget.
- Plan and implement a district fundraiser.

Member-at-Large:

- Continue the promotion of the awards packet.
- Utilize social media to communicate from the district level more efficiently.
- Review the awards packet so that it is clearer.

2017 Nominations Committee:

- Encourage discussions amongst one another about the candidates.
- Be open minded about candidates and the office positions.
- Choose the best candidates for the position, council and district.
- Update the “So you want to be a Midwest District Officer?” packet to reflect the new national colonization process.

2017 Jurisdiction Committee:

- Update the district constitution to reflect the new colonization process. Reference bylaw 2.1.10.

2017 District Office Candidates:

- Keep you platforms clear and concise.
- Make sure the font is of a readable size (12pt or bigger) and place spaces between paragraphs to allow others to easily read your packet.
- Edit and revise your platform, make sure there are no spelling/grammar mistakes.

Respectfully Submitted,

Max Dunlap, 2016 Nominations Committee Chair – Epsilon Pi

Kayla Jenson – Eta Pi

Laura Gentry – Eta Zeta

Jessica Hinojosa – Alpha Nu

Meghan Coughlin – Epsilon Omega

Sarah Smith – Kappa Delta

Bailey Dawson – Eta Upsilon

Shannon Wienke – Alpha Theta

Denali Pearce-Alt, Committee Advisor – Epsilon Psi, MWD Governor

- Motion to accept slate
 - Alpha Theta
 - Kappa Iota
 - Motion Passed
- Motion for acclimation
 - Alpha Iota
 - Eta Pi
 - Motion did not pass
- Elections
 - President
 - **Floyd Pierce**
 - Vice President
 - **Tenea Fabray**
 - Secretary/Treasurer

- **Sarah Person**
 - Member at Large
 - **Jordan Burgin**
 - Motion for Acclimation
 - Kappa Delta
 - Xi

President Officer Report

Brothers of the Midwest District,

For the last year, I have learned a great deal about myself and this whole organization. From the individual brothers I met to speaking on the floor of National Convention, I would not trade in any of my experiences. I thank all of you for giving me the opportunity to represent and lead the Midwest District. I want to begin with sharing my guiding statement for my work as District President this year: “Build better chapters to better serve bands.”

Chapter Leadership Conference

The first district event of my term was the Chapter Leadership Conference held in Ames, IA in June. Thank you to host chapters. This event set the lens through which I would look at all district events. As a District Council, we determined that CLC ought to be directed at all members of the fraternity, not just the chapter officers. Programming was created to foster leadership skills and critical reflection in all attendees. Sure, there were segments geared towards Chapter Officers; leadership can certainly be explored in the context of a position. However, it never left my mind that the most effective way to approach district events is appeal to all members of all dispositions.

The feedback about CLC was very helpful. The Council received that attendees really enjoyed the structure of the content. They felt that a “surface-level” to “deep-level” feel of programming was the best. Truth be told, we didn’t intend for that, but going forward with our programming, we certainly thought about it. CLC was also the first time the Joint Councils met in person, and it set the tone for the rest our work together. Collaboration and shared workload is how I would describe it.

National Convention

In summer, I had the honor of representing the Midwest District at the 2015 National Convention. During the Convention, I saw amazing discussions from the Midwest District regarding the fraternity on a national scale. From our formal declaration to the National Council regarding the dues increase to caucus discussions about candidates to the conversations we had about the fraternity’s ideals, I will always appreciate the Midwest District more than I can possibly begin to explain.

District Days

Throughout the year, the Midwest District hosted three District Days jointly with Tau Beta Sigma. They were in early October at South Dakota State University with the theme of *Start Your Year with Quality, Not Quantity*; mid-November at Wayne State College with the theme of *Service and Communication with Purpose*; and in mid-February at Missouri State University with the theme of *Service, Musicianship, Leadership, and Brotherhood*.

The communication about the District Days left something to be desired. Communication about the updates about the District Days came through the district listserv and via Facebook. Considering the lower attendance for the Fall District Days, it is possible that the communication efforts to hype and promote and engage members in the District for District Days were ineffective and require re-evaluation. However, the few live feeds the District Council set up for long-distance engagement in District Days proved fruitful for getting members into District Days without the need for long-distance travel.

Mountain Day

In January, your Midwest District Council went to Bozeman, Montana to host a district event dubbed "Mountain Day." In the interests of connecting our brothers on the western portion of the District, we felt it was necessary to host this event at the Beta Chapter to bring the District back to Montana. We focused on getting back the basics of our organization as we foster connections in the mountain states of the District.

District Convention

In prepping for District Convention, I wanted to ensure Convention was inclusive and relevant to all members of the District, from selecting general and powerful workshop topics (i.e., leadership, service, musicianship) to increasing the number of ensembles for Music Block. Convention also featured more electronic form submitting to mainstream the process. The host chapters of Xi and Theta Mu were very receptive to the feedback and questions the Joint Councils had for them; a huge thank you to both chapters for all your hard work, I hope it payed off for you. Convention has been a whirlwind of emotions for me and I'm honored that I get to spend my last Convention as an active member as your District President.

District Philosophy

Finally, I want to close my report with thoughts about the reason why we exist as a district. In my original vision for the work I would be doing at the district-level, I would say the purpose of the District is to build better chapters to better serve bands. This is not necessarily a wrong purpose. We have no band to directly serve, we only have each other to serve. However, strengthening chapters to better serve bands could be done at a national-level, but each region of the nation has its own personality and identity, and a national facilitation of the strengthening of chapters is done better in these regions. Hence why we exist and why the Midwest is so geographically huge.

However, I don't know if strengthening chapters is our true/only purpose. I believe that our purpose for existing is to facilitate connection. The brothers and sisters of the Midwest District share a common identity of an authentic pleasant demeanor and critical reflection. Through this common identity, we can speak to each other easier and engage in meaningful discussion easier. We can build better chapters to better serve bands through this connection. It is imperative that in order to meet the Purposes of Kappa Kappa Psi as the Midwest District, connection between brothers and sisters across the Midwest must be maintained.

I feel like I am preaching to the choir at Convention, so I speak then to your chapters who aren't here: this is why district events and district convention are important. Without participation in District Events or Convention, we lose voices and ideas and moments of connection that bring us closer to fulfilling our Purposes as a fraternity. I speak to future councils, my current brothers and future brothers: engage with the district meaningfully. For Councils, connect brothers and ideas; develop content to make the connection worthwhile. For brothers, use the district to connect, to solve problems, to reinvigorate your kappa-spirit. For all of us, we can and will build better chapters and better serve bands through connection.

My charges are as follows:

Charges for the 2016-2017 MWD President

- Establish a shared vision for the Midwest District and utilize this vision in the work you do for the year.
- Develop worthwhile programming for all District Events with input from the members of the MWD and from the District Council.
- Consult with chapters on a regular basis to ensure their needs are being met by the District and/or District event programming.
- Ensure all programming is applicable and relevant, in some capacity, to any member of the Midwest District
- Work closely and effectively with your Tau Beta Sigma counterpart for all joint related business.
- Support your fellow officers to help them achieve their goals and visions for the District.

Charges for the 2016-2017 MWD Council

- Establish a consistent method of communication with the District to pass on information as necessary. See the report of the 2015 Joint Communication and Outreach Committee.
- Review ALL charges from the 2016 MWD Convention.

Charges for the 2016-2017 Midwest District

- Engage meaningfully with the District.
- Attend at least one District Day.

- Offer feedback to the District Council as you see fit.

I want to thank Tony and Denali for their guidance and their patience with my repetitive questions. I want to extend my gratitude and appreciation for the wonderful brothers with whom I served the Midwest: Ben Rupe, Tenea Fabray, Tracy Zuholski, and Renee Rathjen. Thank you to the Kappa Alpha chapter for your unending support and motivation to ever strive for the highest. And to you, my brothers and sisters of the Midwest District, thank you so much for this opportunity. I will always call this my home.

Respectfully submitted,
Adam Pallas
Midwest District President
Kappa Kappa Psi

- State of District Address - Governors
- Officer Installations
- Announcements
- Motion to Adjourn
 - Xi
 - Alpha Nu

Final Joint Session: April 10, 2016 @ 10:15 AM

- Call to Order

Report of the Communication and Outreach Committee

The 2016 Joint Communication and Outreach Committee was charged with the following:

1. Review the report of the 2015 Joint Publications Committee
2. Review the effectiveness of the MWD Webmaster Position
3. Review Social Media, Midwest Notes, Calendar, and User Friendliness for presence and District Needs
- erly4. Review Committee Description in Joint By-Laws to make sure that it is still applicable
5. Look at ways 15-16 District Council Promoted MW Notes and if they were effective.
6. Charge the 2016-2017 Publications Committee and District Officers as necessary.

On the first day, we reviewed the charges from 2015 Publications Committee. Next we reviewed the committee description to send to Jurisdiction since we changed the publications committee name. Next, we reviewed the effectiveness of the change from

the webmaster position to the district officer position and discussed how those officers delegated their responsibilities. In discussion with the officers we realized it was a lot to take on at once, but they suggested with further delegation of tasks communication would increase among the chapters in the district.

Next we discussed the presence district's social media usage. We talked about problems with the various Facebook pages and how we want would more differentiation to distinguish the various district pages such as new icon pictures or abbreviated names. Since majority of committee members said their chapters use Facebook to connect the most with other chapters, the committee would like to propose making a joint Midwest District Facebook group where chapters could post updates and pictures with officer approval. This group would be for connecting with chapters versus a promotional tool.

With Twitter we discussed how it is a good promotional tool, but it only can be effective if it is updated on a regular basis. We also mentioned how less people are on twitter, but that it is becoming more popular. We briefly discussed the Kappa Midwest District Twitter account and people mentioned they really liked using it, but we need to advertise the page more so people know about it. We briefly discussed the use of Snapchat and Google drives, but we want the district to focus on Facebook, Twitter and Instagram over the next year.

We ended Friday night talk about the website where we know improvements are in the process of being made, but there is a lot of missing information that needs to be filled in. We discussed how the website is really good for paperwork and this year had a lot great tools for convention including posting the schedule early. One of the main suggestions we thought of adding to the website is a social media directory for every chapter.

On Saturday morning, we reviewed the Midwest Notes and found that a lot of Tau Beta Sigma members post on it, but not any Kappas. We thought of adding social media campaigns, which would spark inspiration for writing for the Midwest Notes which we discussed later on. We also would want the Midwest District Officers to skype into chapters to talk about the Midwest Notes and why people should write for it.

The Midwest Calendar was filled with district events and TBS chapter events, but not any Kappa events. Some TBS chapters submitted their schools joint events, which some Kappa chapters could be invited to attend. The committee suggested creating a submission button on the calendar to add events, and then have a setting where the event needs approval by an officer.

We examined the use of email systems such as the Listserv. The Comm and Outreach committee said email was the best way to get information across to the chapters. The main concern is that many people aren't on it, so we want district officers to send out a list to chapter presidents of who is on it so they can tell their members to sign up. The committee would also like to recommend having two separate listservs because each organization shares different information and it can clutter the others email. It was also mentioned during the meeting to remind people to update their information on OMRS, especially graduating seniors. Plus a quick note about google emails is making a

professional TBS or KKPsi email account to save documents in google drive as well as for professional correspondence.

Our main discussion points revolved around the communication of district events and the awards packet. District Day and Convention use Facebook as the main medium for information. Most information about the details of these events are sent out a month in advance, which the committee thought was a good amount of time, but earlier is always better.

For convention we found a lot of information was communication through email by the district councils and then the host chapters used Facebook. Members discussed how people want convention information as soon as the school year begins because preparations for finances and travel plans need to be sorted as soon as possible.

Next we discussed the the Midwest Awards packet. This year TBS's packet was sent out in January, which the TBS committee members found very helpful. The KKPsi packet was sent out two weeks ago, which gave less time for Kappa chapters to apply for awards. TBS members asked for the packet to have a guidelines page in addition to the checklist and to communicate better to make the awards more anonymous to help out the VPSP. Kappa members of the committee did not have a lot of information on the awards packet because many of their chapters did not submit awards.

The final topic we discussed was social media campaigns. We wanted to use these campaigns as resources for content to discuss on the MWD Notes as well as content for the district to post on the various social media pages. Some of these campaigns included mascot adventures, chapter of the month, featured podcasts of WIM/Leadership speakers, song of the week, various marching band pre game/half time shows and joint events submissions.

We put all of these ideas from this discussion into a communication plan relayed as charges.

The final topic we discussed were charges for the 2017 Joint Communication and Outreach Committee as well as district officers.

The Committee charges the 2017 Joint Communication and Outreach Committee with the following:

1. Review the report of the 2016 Joint Communication and Outreach Committee
2. Review Committee Description in Joint By-Laws to make sure that it is still applicable
3. Review District's social media presence
4. Review the MWD Website and user friendliness
5. Review the Midwest Notes and user friendliness

6. Review email communication from the District Councils to the District
7. Offer suggestions to the District Councils for Social Media campaigns
8. Create a detailed Communications Plan to aid the District
9. Charge the 2017- 2018 Communications and Outreach Committee and any and all District Officers as necessary.

The Committee charges the 2016-2017 Joint Midwest District Officers Charges with the following:

1. Delegate social media management to officers as necessary
2. Encourage regular social media presence
3. Add social media directory to website for every chapter in the District
4. Finish the website and continue to add resources to the pages
5. Evaluate usefulness of multiple accounts on the same social media platform
6. We charge the TBS VPSP and KKPsi MAL to send out the awards packet at the beginning of the spring semester
7. We charge the presidents to send out biweekly reminders for more important information (i.e. district days, district convention, payments, deadlines for national paperwork, etc.)
8. Promote districts events monthly as a reminder
9. Create a Joint or Kappa Midwest District Advisory Council for chapter members to stay connected with district officers and learn more about programs to get involved with.

Respectfully submitted,

Maddie Hirsch, Zeta Omega, Tau Beta Sigma Chair

Matthew Fox, Alpha New, Kappa Kappa Psi Chair

Rebecca Stever, Alpha Theta

Abi Davis, Zeta Delta

Ranie Wahlmeier, Delta Kappa

David Stookey, Theta Xi

Jordan Duff, Theta Mu

Jessica McCoy, Zeta Nu
Ryker Mitchell, Epsilon Psi
Keegan McGill, Iota Psi
Keegan Bunker, Kappa Alpha
Helen Brewer, Alpha Theta
Emma Williston, Delta Gamma
Jessica Oszman, Delta Xi
Lisa Croston, TBS Board of Trustees, Advisor
Renee Rathjen, KKPsi MWD Vice President, Advisor

Report of the Joint Jurisdiction Committee

The 2016 Joint Jurisdiction Committee was charged with the following:

1. Review the report of the 2015 Joint Jurisdiction Committee.
2. Confer with Convention Site Committee to update Convention bidding process described in the bylaws
3. Confer with all other committees on any proposed edits to the Joint Bylaws

We propose the following changes to the Joint Midwest District Bylaws:

- Article I
 - Section 1.03: Edited to read “For all votes involving the joint district chapters, a quorum of one half ($\frac{1}{2}$) of all active chapters from each organization and one half ($\frac{1}{2}$) of the Midwest District Joint Executive Council shall be met.”
 - Section 1.07: Edited to read “Unless specified in this document, the most current edition of Robert’s Rules of Order shall govern joint business.”
- Article II
 - Section 2.02: Edited to read “Regular meetings shall be scheduled as agreed upon by the Midwest District Joint Executive Council The first Midwest District Joint Executive Council meeting shall be held prior to the Chapter Leadership Conference.”
 - Section 2.03: Edited to read “Voting privileges for District Officers in joint sessions shall be extended to the same individuals with voting privileges in separate sessions.”

- **Strike** 2.07 completely
- Article III
 - Section 3.02: **Strike** “In the event that one organization is not represented, written approval of the Joint Council must be submitted with the bid.”
 - Section 3.03: Edited to read “An individual chapter may submit a district convention bid if the needs of both organizations are met. This shall be clearly stated in the convention bid. In the event an individual chapter submits a district convention bid, written approval of bidding from the Joint Executive Council must be included in the district convention bid.”
 - Section 3.04: Edited to read “... convention bid shall be submitted.”
 - Instead of “should”
 - **Strike** 3.06 completely
 - Section 3.07: **Strike** “If not chapter submits a bid to host the next year’s convention, the Convention Site committee shall interview each official delegate seated at the convention.”
 - Split 3.07 and put “In the absence of a convention site location at the end of convention, or in the event of extenuating circumstances requiring a new selection of the convention site, the District Governor(s) and Counselor(s) shall determine the location of the next convention” in a new section after 3.07
- Article IV
 - Section 4.01: Change “Publications Committee” to “Communication and Outreach Committee.” **Strike** “Joint Programs Committee.”
 - Add “District Events Committee”
 - Add section after 4.01: “The District Events Committee shall meet on National Convention years to offer recommendations to the Joint Executive Councils for the biennium on the programming of District Events and all other aspects of District Events. The District Events Committee shall be open to all members of both organizations.”
 - Section 4.04: Edited to read “The Communication and Outreach Committee shall review and make recommendations to the Midwest District Joint Executive Council on the presence (e.g. Midwest District Website, District listserv, social media). The communication and program efforts to connect all levels of both organizations (e.g. chapter-to-chapter,

chapter-to-district, and chapter-to-national), and the promotion of District publications. The Communication and Outreach Committee shall be an open committee.

- Section 4.05: Change “Web Page” to “website.” **Strike** “... as well as the Midwest District web site host chapter.” Add “This shall be a moderated committee.”
- Section 4.06: Add “The Jurisdiction Committee meetings shall be open to all members of both organizations” to the end of the paragraph.
- Section 4.07: Edited to read “Committee chairpersons must submit a typewritten report to the District Presidents, District Governor(s), District Counselor(s), and the District Secretary/Treasurers prior to presenting to the joint delegation.”
- Article V
 - Section 5.03: **Strike** quotation mark in the section
- Article VII
 - Section 7.01: Edited to read “... Awards, and other awards as determined by the Kappa Kappa Psi Midwest District Member-at-Large and the Tau Beta Sigma Midwest District Vice President for Special Projects.”
- Article VIII
 - Section 8.01: Edited to read “The District Events for the Midwest District shall be District Days and the Chapter Leadership Conference. For chapters to host a District Event, they shall submit an application to the Midwest District Joint Executive Council prior to the adjournment of each District Convention. The Midwest District Joint Executive Councils shall determine the application requirements, and shall decide the hosting chapters.”
 - Add new section after 8.01: “In the event the Joint Executive Council does not receive enough applications to host District Events, additional applications shall be collected from the Midwest District chapters for thirty (30) days after the adjournment of District Convention, after such time the Joint Executive Council shall determine hosting chapters.”
 - Section 8.02: Edited to read “The Chapter Leadership Conference shall include programming to promote and further the leadership and operations of the Midwest District chapters. Detailed programming for Chapter

Leadership Conference shall be determined by the Midwest District Joint Executive Council.”

- **Strike** Section 8.03 completely
- Add section after Section 8.02: “District Days shall serve to increase engagement of all chapters with the activities, ideals, and values of both organizations. Programming for District Days shall be determined by the Joint Executive Council.”
- Making all references of “Joint Executive Council” or “Joint District Council” change to “Midwest District Joint Executive Council.”
- Renumbering Sections in the Articles as needed

The Committee charges the 2017 Committee with the following:

1. Review the report of the 2016 Joint Jurisdiction Committee.
2. Charge the 2018 Joint Jurisdiction Committee and District Officers as necessary.
3. Review the wording of “Midwest District Joint Executive Council” to see if it is appropriate
4. Reviewing Article VI for accuracy
5. Change any grammatical/spelling errors as needed.

Respectfully submitted,

Mariah Black- Tau Beta Sigma, Zeta Delta, Chair

Victoria Garrett- Kappa Kappa Psi, Kappa Delta, Chair

Kaylee Thompson- Tau Beta Sigma, Theta Mu

Erin Hopfensperger- Tau Beta Sigma, Alpha Iota

Brian Carrier- Tau Beta Sigma, Theta Xi

Stephanie Michal- Tau Beta Sigma, Alpha Theta

Elliot Schreiner- Tau Beta Sigma, Zeta Omega

Alexander Fox- Kappa Kappa Psi, Alpha Nu

Gabe Haberman- Kappa Kappa Psi, Iota Psi

Amy Sullivan- Kappa Kappa Psi, Kappa Alpha

Aidan Williams- Kappa Kappa Psi, Epsilon Psi

David McKinney- Kappa Kappa Psi, Xi

Sarah Wagelie- Kappa Kappa Psi, Epsilon Omega

Sam Johnson- Tau Beta Sigma, Past MWD VPM, Theta Xi Alumni
Neil Siemers- Tau Beta Sigma, MWDAA, Zeta Delta Alumni
Zac Humphrey- Kappa Kappa Psi, National VPSPA

Report of the Joint Convention Site Committee

The 2016 Joint Convention Site Committee was charged with the following:

1. Review the report of the 2015 Joint Convention Site Committee.
2. Provide constructive feedback (sent to Counselors/Governors prior to be sent to bidding chapter, via e-mail, compiled during the committee meetings to all bidding chapters with regards to their Convention Bid at the conclusion of the Midwest District Convention.
3. Set a time limit for convention bid presentations and questions based on the number of bids presented to the committee.
4. Appoint one person to time presentations of the convention bid(s) to the committee and question period during the presentations.
5. Review submitted bids to ensure that all required information is provided in accordance with the MWD Convention Bid Guidelines.
6. Prepare an evaluation of each bid for the MWD Joint delegation.
7. Recommend a host for the 2017 MWD Convention.
8. Review the "Intent to Bid for District Convention" Google form for its past and future use.
9. Review the updated Convention Bidding Guidelines and edit as necessary.
10. Discuss adding in T-shirt to registration costs.
11. Review the effectiveness and utility of the individual registration and the online payment method for the 2016 Convention.
12. Charge the 2017 Convention Site Committee, Host Chapters, and District Officers as necessary.

The 2016 Joint Convention Site Committee received bid packets from the following chapters (in no particular order):

- KKPsi Delta Gamma and TBS Delta Xi (Missouri University of Science and Technology)
- KKPsi Eta Pi (University of Northern Iowa) and TBS Alpha Theta (North Dakota State University)
- KKPsi Iota Omega and TBS Theta Xi (Iowa State University)
- KKPsi Alpha Nu (University of Wyoming)

Chrissy Gruber was appointed committee secretary

We reviewed the charges from the 2015 Joint Convention Site Committee and the 2015 Joint Convention Site Committee report.

The 2016 Committee was charged with setting a time limit for convention bid presentations and questions based on the number of bids presented to the committee. We originally set the limit to 10 minutes to present, and 5 minutes for questions, so that ideally all four presentations would fit in a 60 minute time block. It so happened that there was a 15 minute to present, 15 minutes for questions limit predefined in the Guidelines for Placing a Bid to Host a Midwest District Convention document that caused some minor issues at the time of the first presentation. We have decided to strike the Convention Presentation Guidelines no. 4a, which contained the time limit definition. We have left it to the decision of the 2017 Joint Councils to decide the time limits based on the number of responses on the "Declaration of Intent to Bid for District Convention" form, and report back to the chapters that intend to bid of the presentation time limits so that they may be able to prepare accordingly.

We appointed Brittani Svitak to serve as timekeeper for the presentations.

After reviewing the "Declaration of Intent to Bid for District Convention" Google Form, we decided that the only change that should be made at this time is to remove the checkboxes for hosting chapters, and replace with two drop-down lists: one for a hosting KKPsi chapter (that lists all of the KKPsi chapters in the district) and one for a hosting TBS chapter (that lists all of the TBS chapters in the district). Both lists should contain an option worded along the lines of "N/A, one chapter host", for those chapters that wish to bid as a single host chapter. Both lists should be required to submit the Google Form. We also request that an additional non-required, "free-response" type question entitled "Additional host chapter(s)" be added for bids that have more than two hosts.

We reviewed the "Guidelines for Placing a Bid to Host a Midwest District Convention" document, that was last updated in Jan. 2016. After initially reviewing the document and the submitted bid packets, we added the following under "Convention Bid Packet Guidelines" contents:

1. Fact Sheet – first page in the bid packet (including before the cover sheet), and contains the following information:
 1. Proposed dates
 2. Cost breakdown per person for 250 people in attendance
 3. Shortest and longest travel time.

4. Contact information for two points of contact, one from each chapter, or two from one chapter, in the case of single-chapter bids (to aid committees in scheduling presentations).
2. Numbered pages
3. Table of Contents
4. Minimum 2 proposed dates to host

We discussed the possibility of adding T-shirt prices in to the convention costs. Concerns were brought up with regards to chapters that have tight budgets and T-shirt money could go toward gas for travel, registration for more members, etc. There was also a perceived “sourness” toward convention T-shirts since the shirts for the 2015 convention were not available until after convention (and many chapters were not able to get theirs until the 2016 convention). Because of that, we decided on taking no action at this time and to charge the 2017 committee to review this same action item.

We reviewed the effectiveness and ease-of-use of individual online registration and electronic payment used for the 2016 convention registration. It was seen as a major step forward and a success in the eyes of the end users, since it took a lot of responsibility and liability off of chapters themselves and made individual members responsible for their own registration. End-users also noted that they did like receiving confirmation emails that their registration was received and payment has been completed, since that took a lot of worry off of their shoulders. From a host chapter perspective, while it still was tedious to manually update a registration spreadsheet based off of Paypal or check information, it was considerably easier than it would have been if it were all paper registration and check-based payments. One thing host chapters should consider is clearly defining roles that each chapter (or even persons within a chapter) will have in the registration process, both from a verbal perspective (“Hey, you do this, I’ll do that”) and a technical perspective (grant the level of access required, such as edit access for a document to only a select few people but read-only or suggestion access to a broader group). This is an important thing to consider, especially with co-hosts that may not reside on the same campus. Another important factor to consider is fees for processing electronic payments. Depending on the vendor (i.e. PayPal, Square, etc), the costs per transaction can vary. Some have a flat rate, some do it as a percentage of the total transaction, and some do both. That will factor in to the cost per person for convention.

We received 4 bids to host the 2017 Midwest District Convention. Each bid packet was evaluated prior to presentations. In our deliberations, we considered time since the chapters last hosted convention.

A brief summary of each bid (in no particular order) is as follows:

KKPsi Delta Gamma and TBS Delta Xi (Missouri University of Science and Technology)

Theme: Engineering A New Bond

Proposed dates: Apr. 14-16, Mar. 31-Apr. 2, Mar. 24-26

Hosted in 2012

- Availability for free school-provided shuttle between hotel and campus or minimally a stop on a weekend route to appropriate buildings on campus
- Second date most ideal (Mar. 31-Apr. 2), first date falls on Easter weekend and third date would be during heavy basketball travel season.

KKPsi Eta Pi (University of Northern Iowa) and TBS Alpha Theta (North Dakota State University)

Theme: It's Showtime!!!

Proposed dates: Apr. 7-9 (host preferred), Mar. 31-Apr. 2, Mar. 24-Mar. 26, Mar. 17-Mar. 19

Location: North Dakota State University – Fargo, ND

Alpha Theta co-hosted with KKPsi Kappa Alpha and TBS Alpha Iota in 2015

- Folders/Printing would be free through School of Music
- Relatively small chapters that can be impacted by basketball game travel in March.

KKPsi Iota Omega and TBS Theta Xi (Iowa State University)

Theme: Fields of Opportunity

Proposed dates: Mar. 31-Apr. 2

Hosted in 2011

- Previous experience hosting large events and district events (2015 CLC)
- Recommended the use of an app called “Guidebook” to reduce the amount of printed copies of schedules, maps, and other documents and save money.
- The KKPsi and TBS chapters work together extensively

- Has Wind Ensemble concert available for proposed weekend
- ISU Campus not the most parking friend/not the most navigable.
- Only one proposed date; other dates are either Easter weekend or currently has banquet venue tentatively booked.

KKPsi Alpha Nu (University of Wyoming)

Theme: Bringing it Back West

Proposed dates: Apr. 14-16 OR Apr. 21-23 (Original proposed dates, see below), Mar. 31-Apr.2 (best alt. Date), Apr. 7-Apr. 9

- Has Joint Councils' authorization to bid as single-chapter host
- Enthusiastic about working with TBS to help make sure all needs are met for Ritual, etc. and plans on appointing liaison if selected.
- Experience hosting large events (~300 people)
- Strong relationship with campus event services and the University seems very on-board with hosting convention
- Very low cost per person for registration (~\$23/pp max), with possibility of having some fees waived
- All three sites used within no more than 20 min (Hilton to Wyoming Student Union) walking distance of each other and each has adjacent parking available.
- Quite a drive for chapters in the east of the district, but views it as an excellent opportunity to bond with your brothers and sisters
- Original dates were concerning, with the 14th-16th being Easter weekend and the 21st-23rd being too close to the end of the semester for comfort. During presentation they clarified that they realized after-the-fact that the 14th-16th was Easter weekend, and would prefer Mar. 31-Apr. 2 (best) or Apr. 7 – Apr 9.
- Weather is a concern

By unanimous vote, we recommend the Alpha Nu chapter of Kappa Kappa Psi to host the 2017 Midwest District Convention in Laramie, Wyoming.

Recommendations to the Host(s)

- Strongly encourage the host chapter(s) to continue the use of online individual registration and electronic payments

- Pilot usage of an electronic conference/schedule system (i.e. Guidebook or similar) to use in conjunction with paper copies of schedules/maps/workshop descriptions/etc.

The Committee charges the 2017 Joint Convention Site Committee with the following:

1. Review the report of the 2016 Joint Convention Committee.
2. Charge the 2018 Joint Convention Committee and District Officers as necessary.
3. Review effectiveness of having Joint Councils determine presentation time limits based on number of responses to “Declaration of Intent to Bid for District Convention” form.
4. Discuss adding in T-shirt to registration costs.
5. Charge the 2018 Joint Councils to poll the district and review the feasibility of reducing the number of paper copies of registration folders/schedules/etc. in lieu of electronic applications to serve the same function, based on electronic app usage at 2017 District Convention.
6. If selected host is Alpha Nu, evaluate the effectiveness of having a single-chapter host for 2017 District Convention.

The Committee charges the 2017 Joint District Councils with the following:

1. Set appropriate time limits for bidding chapter presentations, based on the number of submissions of the “Declaration of Intent to Bid for District Convention” form, after the deadline to submit the form as been reached, and notify each submitting chapter of the time limit.
2. Change the “Declaration of Intent to Bid for District Convention” Google Form chapter selection questions as described earlier in this report.

Respectfully submitted,

Jaydee Griffith, KKPsi Xi, Chair

Brittani Svitak, TBS Theta Mu, Chair

Chrissy Gruber, TBS Zeta Omega, Secretary

Rachael Gros, TBS Delta Kappa

Carson Pruet, TBS Beta Psi

Jefferson Vlasnik, TBS Zeta Delta

Madeline Degen, TBS Zeta Nu

Lauren Milbourn, KKPsi Kappa Iota

Tara Lierz, KKPsi Delta Xi

Colleen Cesaretti, KKPsi Eta Zeta

Adrian Campos, KKPsi Gamma Delta

David Morrison, KKPsi Iota Psi

Adam Peterson, KKPsi Kappa Alpha

Tony Falcone, KKPsi MWD Governor, Adviser

Zach Rebarck, TBS MWD Counselor, Adviser

Appendix A – Guidelines for Placing a Bid to Host a Midwest District Convention

Guidelines for Placing a Bid to Host a Midwest District Convention

(updated Jan. 2016)

Hosting a Midwest District Convention is a rewarding way for chapters to showcase their music program and university. It is a great way to get involved in a level of our organizations beyond the chapter level. We encourage all of our chapters to consider this opportunity to be a part of the very rewarding District Convention process!

Important Things to Remember!

- We highly recommend any chapter(s) who are putting in a bid packet to consult the Host Chapter's Convention Handbook, which can be located at kkytbs.org, to aid in planning your District Convention Bid.
- Hosting a District Convention should not cause any financial burden/gain to the hosting chapter(s). District Convention should be paid for with registration dues. Any excess funds received will go back to the Midwest District.
- Both organizations (KKPsi and TBS) must be represented in a bid packet. However, a school with only one of the organizations can bid. They are required to include a written consent letter from the Joint District Councils in their bid packet.
(For Example, the Omega Kappa chapter of KKPsi can submit a bid for convention alone, given that they have a letter of consent from both the KKPsi and TBS Midwest District Councils in their bid packet.)
- It is highly encouraged to form a convention planning committee in your chapter(s) to develop these materials.

Joint Bylaws concerning bidding for convention

(Please see the full Midwest District Joint Bylaws for more clarification)

3.01 A regularly called joint District Convention shall be held every year at a location determined by a majority vote of each organization of the Joint Midwest District Delegation.

3.02 Both organizations shall be represented in a convention bid. In the event that one organization is not represented, written approval of the Joint Council must be submitted with the bid.

3.03 A chapter may submit a district convention bid alone if the needs of both organizations are met. This shall be clearly submitted in the convention bid.

3.04 A formal declaration of the intent to submit a district convention site bid should be submitted by the bidding chapter(s) to District President(s), Governor(s), and Counselor(s) one (1) month prior to the current year's convention

3.05 In the event that a chapter wishing to submit a convention bid is not in good standing, the chapter must have a written approval of the Joint District Council, a statement of chapter standing included in the bid.

Convention Presentation Guidelines:

At each District Convention, chapters wishing to bid shall present their packet to a committee for consideration. The following items are required to bid for Convention:

1. Declaration of Intent to MWD Counselors/Governors- via google form
 - a. Due 1 month prior to Convention.
2. Digital PDF bid packet to Counselors/Governors/District Presidents- via email
 - a. Recommended to be submitted 2 weeks before Convention
3. 10 hard copies **(basic, black & white, stapled)** for the Convention Site Committee to use at convention.
4. Presentation to be given to Convention Site Committee at Convention.
 - a. Roughly 30 minutes: 15 min presentation, 15 min questions

Convention Bid Packet Guidelines:

Once again, we *highly recommend* any chapter(s) preparing a bid to refer to the District Convention Host Chapter Handbook, located at kkytbs.org, to aid in planning your bid packet. Each Convention Bid Packet must contain the following items:

Fact Sheet

- First page of bid packet (before cover page)
- Include proposed dates (minimum two)
- Cost breakdown per person for 250 people in attendance
- Shortest and longest travel time
- Contact information for two points of contact (one from each chapter, or two from one chapter in the case of a single-chapter host)

Numbered pages

Table of Contents

Bid packet contents:

1. Facilities

a. Hotel Rooms (Primary and Overflow Hotels)

- i. Include the number and occupancy of rooms available for all weekends
- ii. Include confirmation of the availability from the hotel
- iii. Include a confirmation form from the hotel for each date and location
- iv. Include hotel policies on room stuffing

b. Meeting Rooms

- i. Include number and size (occupancy) of meeting rooms for all weekends
- ii. Include confirmation of availability from the venue
- iii. Include floor plans
- iv. Include a confirmation for each date and location

2. Banquet

a. Facilities

- i. Include the size (occupancy) of banquet room for all weekends
- ii. Include confirmation of availability from the venue
- iii. Include floor plans
- iv. Include a confirmation for each date and location

b. Menu

- i. Include a menu
- ii. Include all dietary preferences that are available
- iii. Include service
 - 1. Buffet or plated meal

3. Parking and Transportation

a. Include the plans of accommodated parking

- i. Campus
- ii. Hotel
- iii. Banquet Venue

4. Technology and Equipment

- a. Include the availability of copying, computer, and audiovisual facilities available
- b. Include any rental prices associated with the use of aforementioned equipment
- c. Include plans for a convention website maintenance

5. Miscellaneous

- a. Include any security provided via hotel, campus or other venue
- b. Include possibilities of fundraising lunch
 - i. Financial budgets from both chapters for previous and current year
- c. Include a chapter budget
- d. Include Chapter strength
 - i. Current membership for past 3 years (active, initiates, and alumni)

- ii. Most recent activities report
 - iii. Experience hosting large-scale events (including service projects)
- 6. Costs (to hold event)
 - a. Include Itemized registration costs
 - i. Registration folders
 - ii. Name tags
 - iii. Banquet costs
 - iv. Mailing
 - v. Equipment (projectors/screens, other..)
 - vi. Meeting rooms
 - vii. Misc expenses
 - viii. Hotel rooms
- 7. Entertainment
 - a. How does theme pertain to music?
 - b. Include any schedule performances
 - i. Large Group
 - ii. Concert Ensembles
 - iii. Small Group/Individuals
 - iv. Senior Recitals
 - c. Include possible activities related to theme
- 8. Reading Band/Guard Clinic time
 - a. What other types of ensembles/clinics would your chapter(s) want to offer?
 - b. Directors availability
 - c. Librarians availability
 - d. Large Instruments availability
- 9. Insurance
 - a. Campus policy
- 10. Contact District Governor's and Counselors
 - a. Contact to ask questions in advance
- 11. Letter(s) of Support
 - a. DOB, Sponsor, Directors

Questions/Comments/Concerns?

As always please contact the District Governors/Counselors, as well as the District Councils if you have any questions! We wish you well on your process of bidding to host a Midwest District Convention!

Musically,
Your Joint Midwest District Councils!

- Present scrapbook and display awards
- Present travel awards
- Selection of the 2017 MWD Convention Site
 - Report of the MWDAA (During Ballot Counting)
 - Ballot inconclusive - will be decided by councilors at a later date
- Introduction of the 2016-2017 District Councils
- Final Announcements and Thanks to chapter host and members
- Adjourn